

CLUB SERVICE

ROTARY COMMITTEE ASSIGNMENTS 1967 - 68

JOHN BABCOCK	
JACK BERRETT	Rotary Foundation
ROBERT BIGGS	Music, Ch. Occupational Information
Dick Bimson	Student Guests, Ch.
	Charity, Ch. Chaplain
ALAN BOSTWICK	Fellowship History
KEN BROWN	Cashier, Finance
BOB BROWN	Club Service, Avenue ch.
PAUL BRUNKOW	Public Information, ch. Program
JOHN BUNTING	Interclub Council
Art Burnett	Classification
ED CARLISLE	Centennial Four Way Test. ch.
GEORGE CHAFFEY	Rotary Information International Youth Projects
VINCENT CLAYPOOL	
DICK COLLETT	Classification Scholarship
GLYDE CRIPPEN	Rotary Information, ch. Special Events
GEORGE DOLL	Fellowship Wilson Trustee
LYLE EDSON	Classification
scotty ELSON	Centennial, Interact, ch., Fellowship
BILL ENOMOTO	Fellowship International Seed Exchange
JOHN ESSON	Special Events
JACK ESTES	Attendance
JACK FERENCE	Spoke
JIM FITZGERALD	Membership, Rotary Information, Interact
MAX GERFEN	Charities, Sunshine
ORVAL GRAVES	History, ch., Music
CHARLIE GYSELBRECHT	Youth
FRITZ HAGEBOECK	Vocational Service, Avenue ch.,
FRANK HARPER	ROTARY FOUNDATION
JOHN HAVERLAND	Community Service, Avenue ch., Chaplain, ch.
Don Helbush	Sunshine
	Blood Bank, ch.
HAROLD HJERTBERG	Magazine, Program

ADE IMGRUND	Four Way Test, Safety
HOWARD IMUS	Rotary Information, Trade and Professional Relations
ART JANSSEN	Wilson Trustee
CLAY JOHNSON	Membership, Trade and Professional Relations
DON JOHNSON	Community Safety, ch.
PAUL JONES	Fellowship
PAUL KECKLEY	Interclub Council, ch,
RUSS KENT	Employer - Employee Relations, Program
BILL KOON	Blood Bank
RON KOSTER	Tree Raising, ch.
MIKE KREISS	Fellowship, Special Events
JOE LODI	Magazine, ch., Special Events
CHUCK LONG	International Seed Program
CARL MABIE	SGT. AT ARMS
CLAY MANRY	World Community Service, Co Ch. , medical
GEORGE MATCHETTE	Public Information, Program
BUD MEYER	Scholarship, Program
WALLY MINERS	Program, World Community Service
DEL MITCHELL	Attendance, Centennial
FERRALL MOORE	Fellowship, World Community Service
BOB MORIARTY	Int. Youth Projects, ch., Group Study Exchange, Wilson Trustee
ANCHOR NEILSEN	Blood Bank, Community Safety
NELS NELSON	Fellowship
JIM NEWELL	Auditing
STEVE NOGLEBERG	
LLOYD OSBORNE	Rotary Foundation, ch., Sports and Recreation, Matched District and Club Program
BOB PADGETT	Program - Board Liaison
FRANK PARCELL	Occupational Information
JIM PARMALEE	Classification, ch., Youth
PAT PATTERSON	Classification, Fellowship

ROTARY COMMITTEE ASSIGNMENTS 1967 - 68 (3)

FRAN PEARSON	Auditing, International Youth Projects
BOB PIERCE	Youth, ch.
TOM POORE	International Service, Avenue ch., International Seed Program, ch.
LOW PRICE	Centennial, Rotary Foundation, Employer - Employee Relations
LES REESE	Centennial, ch., Special Events, ch.
BILL RENNER	Attendance, ch.
HENRY RITTER	Attendance, Matched District and Club Program
JACK ROGNAS	Fellowship, ch.
LOUIS ROLLA	Sunshine, ch.
BILL ROYER	Wilson Trustee, Scholarship, Sports and Recreation
PHIL SCHNEIDER	Membership, ch.
BILL SCHUMACHER	World Community Service
DAVE SCHUTZ	SPORTS AND RECREATION? ch., Student Guests, Newscast
BILL SEXTON	The Spoke, Ed., Public Information
JUD SHURTZ	Wilson Trustee, Magazine
STAN SOHOLT	Matched District and Club Program
STEF STOFFLE	Cashier - Finance, Fellowship
JACK STUART	Trade and Professional Relations, International Youth Projects, Chaplain
ED STUBBE	Fellowship
ROD WEBSTER	Scholarship, ch., Interact
PAUL WERDERN	
DICK WILKINSON	sgt. at Arms, ch.
JIM WILSON	Employer - Employee Relations, ch.
JIM WILLIAMS	Program, ch.
HENRY WOLFF	World Community Service
CLIFF WOODHAMS	World Community Service, ch., The Spoke, Public Info.
PAUL YOUNG	Program

COUNTY OF SAN MATEO

DEPARTMENT OF PUBLIC HEALTH AND WELFARE
H. D. CHOPE, M.D., DR. P.H., DIRECTOR

HEALTH DIVISION
JAMES M. BODIE, M.D., M.P.H., SUPT.
225 37TH AVENUE
SAN MATEO, CALIFORNIA 94403
341-1361

PLEASE ADDRESS REPLY TO WRITER AT
SOUTH COUNTY DISTRICT HEALTH OFFICE
500 ARGUELLO STREET
REDWOOD CITY, CALIFORNIA 94064
369-1441

August 3, 1967

Dr. Vincent Claypool, President
Rotary Club of Redwood City
5 Maple Way
San Carlos

Subject: Attendance committee plans, 1967-68

Dear Vince:

During this year, the attendance committee plans to continue the use of the weekly check-off list.

At each meeting we plan to check off this list against badges remaining in the box to avoid marking an individual absent if he forgets to check his name on the list.

We will also mail our weekly issue of "Spoke" to absent members, and will continue to mail "Spoke" to other peninsula clubs, the District Governor, and to Rotary International Headquarters.

We will continue the use of our attendance log, so that an up-to-date record of attendance will always be available.

We will continue sending the monthly attendance record form to the District Governor, so that he should receive it by the 10th of the following month.

We contemplate having a rubber stamp made, to stamp a reminder to make-up, on copies of "Spoke" which we send to absent members. Furthermore, we intend to contact members personally by phone, if we notice several consecutive absences not made up, or if we see any trend of absences appearing.

We hope that we shall be able to raise our attendance percentage by these procedures.

Best regards,

Bill

William H. Renner, Chairman

WHR:sn

cc: Del Mitchell
Jack Estes
Henry Ritter

COUNTY OF SAN MATEO

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389-1441

August 3, 1967

Dr. Vincent DiNapoli, President
Rotary Club of Redwood City
5 Maple Way
San Carlos

Subject: Attendance committee plans, 1967-68

Dear Vince:

During this year, the attendance committee plans to continue the use of the weekly check-off lists.

At each meeting we plan to check off this list against badges remaining in the box to avoid making an individual spend 15 to 20 minutes to check his name on the list.

We will also mail our weekly issue of "Spoke" to absent members, and will continue to mail "Spoke" to other Peninsula clubs, the District Governor, and to Rotary International Headquarters.

We will continue the use of our attendance log, so that an up-to-date record of attendance will always be available.

We will continue sending the monthly attendance record form to the District Governor, so that he should receive it by the 10th of the following month.

The committee's having a rubber stamp made, to stamp a reminder to make-up, on copies of "Spoke" which we send to absent members. Furthermore, we intend to contact members personally by phone, if we notice several consecutive absences not made up, or if we see any trend of absences appearing.

We hope that we shall be able to raise our attendance percentage by these procedures.

Best regards,

William E. Renner, Chairman

WHR:an

cc: Del Mitchell
Jack Bates
Henry Ritter

September 20, 1967

To: Mr. Vincent Claypool, President
Redwood City Rotary Club

From: Mr. Don Helbush, Chairman
Blood Bank Committee

In compliance with your request, the following represents a brief summary of my previous activities as Chairman of the Blood Bank Committee and our future activities.

This committee was activated in 1964 and we have had four drives to date with a total of 204 persons arriving to donate. Our present account, as of this date, shows a total of 57 pints of blood to our credit. Earlier this year, on March 23, 1967, our Board of Directors authorized me to release two units of blood each, in behalf of our Club, to the Sequoia Hospital and the County Hospital, on a monthly basis for those patients they select who are unable, for one reason or another, to replace the blood they have received. This has shown itself to be another avenue of useful community service and our Club is reflected favorably to those who are the recipients of this charitable act.

After the annual drives of 1964, 1965 and 1966, it was decided henceforth to embark on a semi-annual drive commencing this year. Our last drive was on April 21, 1967, and the next will be held on October 27, 1967. We have been successful in securing the support and sponsorship of the Inter-Club Coordinating Council on each occasion and thereby have joined together with all of the service organizations in the Redwood City area.

The following recommendations are again made to further the implementation of this program:

1. That the Board of Directors go on record as requiring that all persons henceforth accepted for membership be obliged (unless physically disqualified) as a prerequisite to final acceptance, to donate at least one pint of blood to our Club's account.

(Note: It is my understanding that this was previously discussed and approved. However, no machinery was devised to set this proposal in motion, so it has not been accomplished. Some coordination has to exist between the Secretary, sponsor and Blood Bank Committee and direction must be given by the Board of Directors.)

2. That the previous policy inaugurated by Past President James Fitzgerald be continued; namely, that those persons who contribute blood be publically acknowledged at the meeting and be exempt from fines for a designated period of time (usually four consecutive weeks) as a token of our acknowledgment of their contribution.

cc: Dr. Wm. Koon, Committee Member

cc: Anchor Nielson, Committee Member

WILLIAM E. SEXTON
A R C H I T E C T

September 15, 1967

2333 EL CAMINO REAL
REDWOOD CITY, CALIF.
365-3698

To: ROTARY CLUB OF REDWOOD CITY
Redwood City, California

Attention: President Vincent Claypool

Re: Program Report
Start of year 1967-68
Bulletin Committee (oftimes called "THE SPOKE")

C
Committee

Membership: Bill "Sexy" Sexton
Cliff "Woody" Woodhams
Jack "Ferry" Ference (Now that wasn't nice.)

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The committee, meeting in session at the Club Assembly of July 25nd, decided that we really should, and we'll tri, but came up with the following various:

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1. Since this year is expected to consist of approximately 12 months, we decided to subsection these divisions of time into smaller divisions we'll call "weaks" -- about 4 or 5 weeks to each month, and we'll probably end up with 52 or 53 of these "weaks" before we're "canned".. Except in the case of the editor (your humble chairman) eloping with the committee funds, atomic attack, or the entire committee getting their feet caught in the bar stools (not unexpected), we'll probably publish a bulletin just about every weak.
 4. We've decided to call our bulletin "THE SPOKE" (original?).
 12. We've decided that it would be most appropriately printed on yellow paper.
 6. When the editor gets "smashed" or some such thing, one of the other guys will take over for that weak. -- Except that the editor, already, has been driven out-of-town once, and since the other guys were lurking in some dark corner, said editor had to ring-in some other literary type to take notes at a meeting. (That's 1 demerit each for Woodhams and Ference.)

(probably continued on a following page)

WILLIAM E. SEXTON
ARCHITECT

3333 EL CAMINO REAL
REDWOOD CITY, CALIF.
383-3888

September 13, 1967

TO: JERRY CLAY OF REDWOOD CITY
Redwood City, California

FROM: President William Claypool

RE: Board of Directors

September 13, 1967

Dear Mr. Claypool:

Enclosed

is a copy of the

minutes of the

meeting held on September 13, 1967.

The enclosed report is a copy of the minutes of the meeting held on September 13, 1967. The minutes are being furnished to you for your information and for the information of the Board of Directors.

The enclosed report is a copy of the minutes of the meeting held on September 13, 1967. The minutes are being furnished to you for your information and for the information of the Board of Directors.

Very truly yours,
William E. Sexton, Architect

cc: Jerry Claypool, President
William E. Sexton, Architect

The enclosed report is a copy of the minutes of the meeting held on September 13, 1967. The minutes are being furnished to you for your information and for the information of the Board of Directors.

G

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P

Y

9. In order to bribe some of the lesser types in the club to divulge nasty items about other members, for subsequent publication, the editor desires that the committee budget be increased SUBSTANTIALLY for bar expenses.
2. Sometimes we'll have news and things in the bulletin.
3. We'll even report on past, present and future meetings and other such stuff.
7. We promiss to keep an editorial policy of fairness to all, except as the occasion arrises or we "got" something on someone, and intellectual imminence, and dignity, and serious, and all that kind of stuff.
10. We ain't gona emply unkind things about persons, or make snide remarks like some of those durty past editors did. -- We ain't gona menshun any names, but, BOY, they were real durty and reely peored it on.
8. We're gona take tieping lessuns, and speling, and rite real good.
5. We've decided to double the price of "THE SPOKE" at the news stands, and help out the pour lonesome bartender.
11. "THE SPOKE" has had the repetition in the past of having a lot of sillyness and other no-account stuff in it, and we intend to make sure that that don't happen agin, by making a reel sober and serious thing out of the hole operation.
13. If anyone has any beef about the editorial policy, or what shows up in "THE SPOKE" can telephone RO 7-8900, and we'll give those jerks all the time they need to gripe and unload their silly complaints.

This report is submitted by the chairman/editor/chairman, and there will probably be a majority report after some other members of the committee see it (if they ever do), but they know that the editor knows they know that if they as much as open their mouths (or pens) the editor will "take care" of them in the "SPOKE".

Humbly submitted by



Bill Sexton (my friends call me "Sexy"), Chairman

In order to bring some of the latest types in the club to
divided nearly every issue about other members, for subsequent pub-
lication, the editor desires that the committee budget be
increased SUBSTANTIALLY for his expenses.

2. Societies will have news and drama in the bulletin.

3. Editor will report on work, present and future meetings and
other such items.

4. We propose to keep an editorial policy of fairness to all, except
as the committee wishes to do "hot" something on someone, and
initial editorial independence, and dignity, and serious, and all that
kind of stuff.

5. We don't want to apply things about persons, or make any
statements like some of those dirty past editors did. -- We don't
want to mention any names, but, HON, they were real dirty and
very boring in our

6. We're going to take leading lessons, and dealing, and give real good.

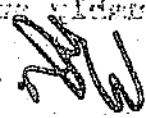
7. We've decided to double the price of "THE SPEAK" at the same
standard, and help out the poor language department.

8. "THE SPEAK" has had the reputation in the past of paying a lot
of attention and other nonsense stuff to it, and we intend to
make sure that that don't happen again, by making a real number
and serious thing out of the hole operation.

9. If anyone has any beef about the editorial policy, or what
shows up in "THE SPEAK" can telephone 207-2200, and write
give those jerks all the time they need to gripe and mope
their silly complaints.

This report is intended by the editor/committee, and those
will probably be a majority report after some other members of the
committee see it (if they ever do), but they know that the editor
knows they know that if they are used as cover their actions (or yours)
the editor will take care of them in the "SPEAK".

Respectfully submitted by



Bill Saxon (my friend's call me "Sax"), Chairman



5

St. Peter's Episcopal Church

CLINTON AT BREWSTER
REDWOOD CITY, CALIFORNIA
94062

THE REV. JOHN B. HAVERLAND, RECTOR
THE REV. JOHN W. DUDDINGTON, ASSOCIATE
THE REV. WM. F. LICHT, ASSISTANT

September 18, 1967

CHAPLAINCY PROGRAM

The Chaplains will have a prayer for guidance and blessing prior to the weekly luncheon meeting.

They will also be available to work in any way with the Fellowship Committee or the Sunshine Committee.

Respectfully submitted,

(The Rev.) John B. Haverland

Dear Vince:

Unfortunately, I broke a bone in my right leg and have to go to the hospital in order to get some pins in one bone. I will keep you posted as to how soon I will be able to hobble sufficiently on crutches to attend Rotary meetings again. In the meantime, I am not sure as to what additional reports you may need from me, but I will try to cover everything you may need in this letter.

With reference to the Inter Service Club Council Committee of which I was chairman last year the big highlight was the commencement of the Redwood City Centennial Celebration and the only actual activity carried on that year by the Inter Service Club Council was providing for marking of the historical monuments in connection therewith. Phase 1 is the numbering of the monuments at nominal cost so that each club can afford to participate (\$20.00 or less) and establishing a list and description of each monument which can be obtained from the Redwood City Chamber of Commerce. Phase 3 involves a plaque naming each historical monument to be placed on each monument and Phase 5 involves placing a historical description (presumably in metal) on each historical monument. Although I and several others were in favor of the three phases being combined on one plaque with the name of the donor at the bottom, this was not acceptable because the centennial committee wanted to get every club to participate in the project and many clubs could only afford Phase 1. The Board of Directors of our Club authorized expenditures for the project but the only commitment which I gave the Inter Service Club Council was for the first Phase (the number on the historical monument). Questions as to where the plaques involved will be placed and what, if any, recognition will be given to the donors have yet to be resolved so far as I know. The big location question is where the actual monument no longer exists whether to put the plaques in the street (sidewalk Presumably) or mount the plaques on concrete monuments similar to those provided for the State of California historical landmarks.

With reference to the Classifications Committee of which I am Chairman, and supplemental to the report I previously gave you, Lyle Edson has brought up to date the various classifications which are open and we shall have a meeting of the committee as soon as I can to go over them and to make a study of what classifications we might be able to add where persons are available for them in the community. I am working closely with Phil Schneider the Chairman of the Membership Committee in order that his committee will know what positions are open for candidates for membership.

With reference to the Troop 110 of Boy Scouts and Pack 10 of Cub Scouts which our club sponsors you will recall last year that we had the cubmaster or scoutmaster as the case may be and two scouts or cubs from the troop or pack at one of our Rotary Luncheons at our

Club's expense. The two boys from each unit were picked by the Cubmaster or Scoutmaster on the basis of some achievement or contest and both the boys and their leaders enjoyed it last year. Rather than making them the program we merely introduced them and each leader said a few words about what his unit was doing during the current year. I would like you to ask the Board of Directors at their next meeting whether or not they would be willing to bear the expense of the meals for the two leaders and two boys from each unit (a total of six meals). If the Board does so approve this I can work out the date with the scouting units involved and in conference with your Program Chairman, pick a suitable meeting where the speaker's topic will be of interest to the boys.

When I get out of the hospital I will also try to get a schedule of the events which each unit is having so that I can attend some of them when time permits. This helps to give the unit a feeling that the Rotary Club is interested in them and is not merely a sponsor in name only.

Sorry about the typing Vince but I am doing this at home while waiting for my ride to the hospital on a typewriter which I am not used to typing on. Best regards and I hope that my temporary incapacity will not interfere with or delay your success as President of our Club this year.

Very truly yours,

Jim Parmelee

P.S. Within one week I can be contacted at home if you need to the phone number is 325-9723. I'll be sitting near the telephone most of the time so if there is no answer within four rings, wait one-half hour and try again (I will have had to hobble on crutches to some other part of the house but will return within that time)



THE SEQUOIA YOUNG MEN'S CHRISTIAN ASSOCIATION

1445 HUDSON STREET • REDWOOD CITY, CALIFORNIA 94061 • EMERSON 8-4168

September 26, 1967

Dr. Vince Claypool, President
Redwood City Rotary Club
5 Maple Way
San Carlos, California

Dear Mr. President:

Our Committee concerned with the history of the Rotary Club of Redwood City is very concerned and troubled over their project. It seems that for over three years one of our distinguished educator members has compiled notes, collected material and photographs during many hours of his spare time. He was never given an opportunity to publish them. Last year we made a concerted effort to arrive at this point. All arrangements of the six large boxes of material were sorted out and studied and an estimate was obtained. The smallest possible cost for a fine lithograph job to cover the typing, editing, proof-work and printing would be \$500.00.

Our Committee feels that this work should be done in a scholarly manner to uphold the wonderful history of this Club and to be a memorial to all those members of the past. This will be much longer lasting than any other type of Club history we could make - film or otherwise.

This amount of money could not be put in our budget last year because of past base of allocation. Although it was not spent, this item was not carried over to the present year. We felt that if every member, starting with the Committee, would donate \$5.00 to this project it would get it far enough along so that when it was printed, we could then sell it for \$1.00 per copy and be able to pay the entire \$500.00 bill.

We feel so strongly about this that if there is no attempt made to get this book published this year the Chairman and the entire Committee believe that they have no function for their existence.

Sincerely yours,

Orval C. Graves
Orval C. Graves, Chairman
Rotary History Committee

OCG:jk

8

September 7, 1967

Dr. Vincent Claypool
Rotary Club of Redwood City
400 Woodside Road
Redwood City, California

Dear President Vince:

The Fellowship Committee would like to present its report of proposed activities for 1967 - 1968 for your consideration.

First, we shall continue on with those activities that now help maintain fine tradition of fellowship among members, visitors, and guests; and second, we will strive to expand these activities toward a greater enhancement of this ideal.

We therefore propose the following:

1. Paul Jones will, of course, continue as our most excellent "Custodian of the Glad Hand", ably assisted in the outer foyer by Ed Stubbe. In addition, I will appoint two of our members, in rotation, to give special attention to visiting Rotarians and introduce them to our members having similar classifications. This assignment will have the further advantage of aiding our new members to become faster acquainted with our whole membership. As in the past, we request that all new members be assigned to this committee and particularly to this greeters post.
2. We plan to have table place cards reading "Reserved for Visiting Rotarians" placed two to a table throughout the dining room, in order to assure a good and friendly circulation to all visitors. (An added advantage to the Treasury can be a fine levied on any of our members who inadvertently sit at a "visitors" place.)
3. Out-of-state and out-of-country visitors shall be personally introduced to our President and be seated at the head table.
4. Have a small supply of R.I. booklet "Brief Facts About Rotary" at greeters table for presentation to guests and guest speakers.
5. New members to wear a green "new member" notation on badge for first year.
6. All committee members will be assigned to watch for any news pertaining to members and report same to President and bulletin editor.

September 7, 1967

Dr. Vincent Claypool
Rotary Club of Redwood City
400 Woodside Road
Redwood City, California

Dear President Vincent:

The Fellowship Committee would like to present its report of proposed activities for 1967 - 1968 for your consideration.

First, we shall continue on with those activities that now help maintain the tradition of fellowship among members, visitors, and guests; and second, we will strive to expand these activities toward a greater enhancement of this ideal.

We therefore propose the following:

1. Paul Jones will, of course, continue as our most excellent "Questioner of the Glad Hand", ably assisted in the outer foyer by Ed Stubbs. In addition, I will appoint two of our members, in rotation, to give special attention to visiting Rotarians and introduce them to our members having similar classifications. This assignment will have the further advantage of aiding our new members to become faster acquainted with our whole membership. As in the past, we request that all new members be assigned to this committee and particularly to this greeters post.
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5. New members to wear a green "new member" notation on badge for first year.
6. All committee members will be assigned to watch for any news pertaining to members and report same to President and bulletin editor.

7. Since fellowship is a fundamental aspect of Rotary and provides all its activities, the Fellowship Committee stands ready to cooperate and work with all of the activities of the club, and especially with respect to the Sunshine, Music, Recreation, Interclub, and Cashier committees. Please feel free to call on us at any time for this as well as for special projects and events.

All best wishes for a successful year in Rotary

Sincerely yours,

Jack

John R. Rognes, O.D.
Chairman, Fellowship Committee

JRR/tm

7. Since Fellowship is a fundamental aspect of Rotary and provides all its activities, the Fellowship Committee stands ready to cooperate and work with all of the activities of the club, and especially with respect to the Business, Music, Recreation, Interclub, and Greeting committees. Please feel free to call on us at any time for this as well as for special projects and events.

All best wishes for a successful year in Rotary

Sincerely yours,

John R. Rogers, C.D.
Chairman, Fellowship Committee

JRR/ta

Rotary Club
Redwood City, Calif

CASHIERS REPORT OF 1967-68

The primary function of the Cashier is to sell tickets for each lunch & other social functions & then pay the restaurant. The fee collected includes a slight override that takes care of guest tickets in most instances.

A report is turned over to the Treasurer at the conclusion of each meeting indicating amount collected & paid out.

We select a committee to sell tickets each meeting & turn the proceeds over to the restaurant & the Treasurer. One member is asked to serve for the month & then another member the next month so that we have at least 12 members serving on this committee each year. We select the newer members for service on this committee as it will enable them to become acquainted with the other members of the club.

Ken Brown
Ken Brown
Cashier

September 8, 1967

Redwood City Rotary Club
Mr. Vince Claypool, President
5 Maple Way
San Carlos, California

Membership Committee Report

Dear Mr. President:

The Redwood City Rotary Club Membership Committee is embarking on its 1967-1968 year, and it is pleased to submit these ideas as to what its course of action will be.

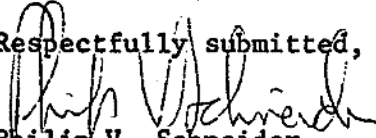
The Committee members have been made aware of these presently existing circumstances:

- 1) New members are important, especially this year, so that the Club can operate within its current budget.
- 2) The Club needs more business classifications filled to relieve the concentration existing in certain classification areas.
- 3) The membership of the Club should be made more aware of the procedure for proposing new members.

To accomplish these ends, this committee proposes the following:

- 1) Distribute to the general membership a list of unfilled classifications.
- 2) Also distribute a form on which each member can indicate ideas they have for prospective members.
- 3) Remind the membership during the year of the importance of new members.

This Committee sincerely hopes these proposals meet with your approval.

Respectfully submitted,

 Philip V. Schneider
 Committee Chairman

PVS/e

October 3, 1967

Mr. Vincent B. Claypool, President
Rotary Club of Redwood City
5 Maple Way
San Carlos, California

Re: Interservice Club Council

Dear President Vince:

Rotary's representation on this Council is most valuable since Council action is based on an exchange of mutual problems and concerns between clubs.

On behalf of our club, I have already submitted to the Council a plan whereby additional Service Club sign markers may be financed and constructed. Since it took about three years for the initial marker to be completed, we cannot expect this project to be finished during this Rotary year.

Rotarily yours,



Paul C. Keckley

PCK:lc

COPY

October 3, 1967

Mr. Vincent B. Claypool, President
Rotary Club of Redwood City
2 Maple Way
San Carlos, California

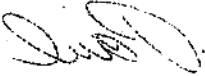
Re: Interservice Club Council

Dear President Vince:

Rotary's representation on this Council is most valuable since Council action is based on an exchange of mutual problems and concerns between clubs.

On behalf of our club, I have already submitted to the Council a plan whereby additional Service Club sign markers may be financed and constructed. Since it took about three years for the initial marker to be completed, we cannot expect this project to be finished during this Rotary year.

Rotarily yours,



Paul C. Kekley

PCK:lc

COPY

September 5, 1967

Mr. Vince Claypool, President
Rotary Club of Redwood City
5 Maple Way
San Carlos, California 94070

Dear President Vince:

The following is the Program Report of the Magazine Committee.

It is our intent to further acquaint our Club Members with the Official Rotary Magazine "ROTARIAN" and encourage each member to read it, thereby becoming aware of Rotary International and International Rotary.

To accomplish this, the committee recommends that a magazine program be exposed to the members once a month through the Fine Masters Time. The President's schedule is usually full, therefore the Finemaster's time could be used for magazine education and fund (fun) raising program.

Some members could be advised by the Finemaster prior to the meeting and generate a lively discussion on articles in the magazine.

Provide a current copy of the magazine to a new member the day of induction.

Provide additional subscriptions to schools and libraries in our area. This may encourage the reading habit of the magazine by our members.

As the first week in January is International "Magazine Week" a program around the magazine for the meeting of that week is intended. A panel discussion or review by the three member committee of the last six months of magazine information and articles before the club, can be developed.

Our International Seed Program by Tom Poore should be exposed through the magazine as one of our continuous and far reaching projects.

We, the committee will endeavor to work the above ideas into the programs.

JOE LODI, Chairman, Magazine Committee
Jud Schurtz
Hal Hjertberg

September 19, 1967

Vincent Claypool, President
Redwood City Rotary Club
Redwood City, California

Re: Special Events
Committee

Dear President "Vince":

At this point, four regular functions are contemplated:

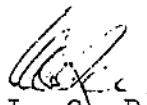
October 3: Golf Game and Barbeque and Horse Shoe Tourney.
(Co-Chairmen are busy working on these events)

December Christmas Party, with wives in attendance. A
two hour function instead of regular period.
Program planning is in the mill.

March 19th World Understanding Event. A special chairman
will be presiding. We are searching for an
interesting program.

June 25: Debunking --- Bye, Bye, Vincent, nice knowing
you.

Rotarily yours,


L. C. Reese
Special Events Chairman

14 App.

ROBERT G. BROWN, M. D.
OBSTETRICS AND GYNECOLOGY

77 BIRCH STREET
WOODBURY CITY, CALIFORNIA 94062

TELEPHONE
369-4601

July 31, 1967

Dr. Vincent Claypool
No. 5 Maple Way
San Carlos, California

Dear Vince:

= On July 28th we met with the Program Chairman Jim Williams and John Haverland, Fritz Hageboeck, Tom Poore, chairman of the avenues of service to discuss the years programs.

The general tone of the conversation was to the effect that in previous years we have actually done very well as far as representing the various avenues of service in our programs.

We particularly talked about Clay Johnson's letter of July 12th, last year, to John Essen requesting consideration in program time for dealing with membership. It was the consensus of the meeting that interclub problems of this sort plus the classification and etc. would probably better be considered at intervals throughout the year in the bulletin. This would not only call it to the attention of the members but would be in writing so they could refer back to it.

Several members of the meeting felt that the Program Chairman should be very cautious about cancelling programs for other programs. Jim Williams is aware of this problem and will make an effort to not have scheduled programs cancelled except in very unusual circumstances. It was suggested to Jim that he think in advance of programs that would be more or less routine depending upon the season of the year, such as Christmas etc. and keep in mind the scheduled Rotary functions such as barbecues and installation etc. so that the monthly Program Chairman will not schedule the program at these times and then later find that he has to cancel it.

I have asked that the Avenue Chairmen send a letter to Jim Williams with copies to you and I about any programs that they feel would be important during the year in their avenue of service.

It was also suggested by this group that the program chairman evaluate each program and make a confidential record as to its worth. It would be saved from year to year so that programs could be evaluated in the future. There is of course some hazard to this as this might be embarrassing under certain circumstances if it was not kept confidential.

It was also suggested that we make an effort during the coming year to have some positive programs about the poverty areas and possibly cooperate with the Bayshore Club on such a program.

Rotarily yours,
Robert G. Brown, M.D.

RGB:ew

September 28, 1967

Dr. Vincent Claypool
5 Maple Way
San Carlos, California

Dear President Vince:

As per your request, I will outline the plans for the Program Committee for the coming year.

Some time about the 1st of August, the Program Committee and the four avenue chairmen had a meeting. The emphasis for the year will be exploring the four avenues of service. We have appointed eleven monthly Program Chairmen of which three are new members, two are members who have not been program chairmen previously, and the balance of men who have done program work before.

We will continue to try to secure interesting programs for our club. We will welcome any suggestions as to how we may improve our programs, and we would appreciate it if our members would tell us of interesting programs they have heard while attending other meetings. Programs are only as good as the individual men who are endeavoring to secure best possible programs available.

I feel we have a terrific committee, and we should have a good year program-wise.

Respectfully submitted,

JAMES S. WILLIAMS,
Program Chairman
Redwood City Rotary Club

JSW:lv

September 28, 1967

Dr. Vincent Claypool
5 Maple Way
San Carlos, California

Dear President Vince:

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Respectfully submitted,

JAMES S. WILLIAMS,
Program Chairman
Redwood City Rotary Club

JSW:iv

Mr. Vincent Claypool
President
Redwood City Rotary Club

Subject: Report on Public Relations Committee, 1967-68

Dear Vince:

My committee report on the Public Relations Committee activities for 1967-68 can be summarized quite briefly.


As indicated in the R.I. leaflet on Public Relations I intend to provide information about the club's activities and projects where I feel it is of a newsworthy nature. In order to gather this information I have requested the SPOKE editor to mention in SPOKE that chairmen should keep me posted on their committees' activities.

I also intend to send news releases to the Tribune and possibly other news media on outstanding speakers, District Governor Visitation, Rotary Scholarship awards and other similar events during the Rotary year which merit news coverage.

It is not in my opinion the responsibility of the Public Relations Committee to keep the members of the Club informed on Club activities as I believe this is the job for the SPOKE editor.

I will also rely heavily on you, Vince, as Club President to keep me posted on worthy Rotary events which you want to have publicized.

I Do not believe my committee requires any funds to operate.

Sincerely,

Paul A. Brunkow
Chairman
Public Relations Committee

Mr. Vincent Claypool
President
Kalamazoo City Rotary Club

Subject: Report on Public Relations Committee, 1967-68

Dear Vincent:

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As indicated in the R.I. letter on Public Relations I intend to provide information about the club's activities and projects where I feel it is of a newsworthy nature. In order to gather this information I have requested the SPOKE editor to mention in SPOKE that chairman should keep me posted on their committee's activities.

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I will also rely heavily on you, Vincent, as Club President to keep me posted on worthy Rotary events which you want to have published.

I do not believe my committee requires any funds to operate.

Sincerely,



Paul A. Brown
Chairman
Public Relations Committee

17

REPORT OF ROTARY INFORMATION COMMITTEE
YEAR 1967-68

Dear President Claypool:

The Rotary Information Committee held its first meeting at the recent Club Assembly in July. The members are all Past Presidents and are well-qualified to carry on the excellent work of the previous committees.

It was determined at the meeting that the Rotary Information Committee will continue the program of active instruction and assimilation of proposed members into the Rotary program. Also, it will keep the membership informed of any new developments in Rotary as they might occur.

As in the past, it is the intention of the committee to continue the use of the Fireside Meeting at the homes of Rotarians to instruct and inform prospective members about Rotary.

It is the desire of the committee to speed the processing time of each new-member proposal card. This can be accomplished by sending the proposed member card to both the Classification and the Membership Committees simultaneously.


The use of late afternoon meetings in the office of a Rotary member for the purpose of instructing proposed new members will also be utilized.

The committee also plans to participate in club programs from time to time in order to keep the membership posted on any changes in Rotary as set down by Rotary International. The Rotary Spoke will be used to announce new developments to the members.

At the indoctrination meetings, it is our aim to ask each committee member to discuss an assigned facet of Rotary. In this manner, the basic information of Rotary (i.e., the ideals, objects, demands, and obligations of membership) will be conveyed to the prospective member in the anticipation that he will then be able to appreciate the full potential of Rotary.

The Rotary Information Committee welcomes any suggestions that you or the Board of Directors may make to further the efficiency of its work.

Yours in Rotary,


Clyde Grippen, Chairman
Rotary Information Committee

REPORT OF ROTARY INFORMATION COMMITTEE
YEAR 1967-68

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Yours in Rotary,


Clyde Griggen, Chairman
Rotary Information Committee

18

August 1, 1967

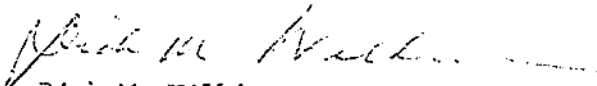
Memo to: Rotary Finemasters

Subject: Procedures

Rotary President Vince Claypool has appointed Carl Mabie and myself to serve as Sergeant at Arms for this year. One of our duties will be to select finemasters for each weekly meeting. We have prepared a schedule for the next five months which we will review with you.

There are a few points that we feel might be helpful to you:

- 1) The finemaster should use his ingenuity in fining so that the result is humorous but not embarrassing. Recent comments indicate that quizzes and jokes not related to Rotary should be discouraged. Fines bringing attention to individual Rotarians for accomplishments in the community, names in the paper, new cars and grandchildren are generally well received. The Club has become so large that it is difficult for members to know every other member and their classification. However a certain amount of fining along this vein contributes to improved fellowship. It is suggested that some warning be given such as advising the potential finee to study the membership roster prior to the meeting.
- 2) There is a \$2 limit on fines in our Club, unless the member wishes to pay more. We do not fine visiting Rotarians or guests.
- 3) The fining is supposed to take seven minutes, beginning at 12:53 and ending at 1:00 p.m. Please be punctual so that time is not taken away from the speaker.
- 4) Some members are "fine prone" in that they tend to be fined more often than others. Finemasters are encouraged to spread the fines around and include those who haven't been fined. At one time we attempted to keep a record of those fines but no one in the Club has the time to spend on this. It is suggested to you as a potential finemaster that you mark a roster for two or three meetings in advance of your turn and avoid fining those you have marked.
- 5) On the last meeting of each month, the Fine Exempt Badge should be auctioned. This is done by a Dutch auction and each bidder pays the difference between his bid and the previous bid. The successful bidder is the one who bid last when the bell goes off. The bell will be rung by President Vince Claypool. Receipt of the Fine Exempt Badge makes a member immune from fining for the following month.
- 6) On the first meeting of each month the finemaster can fine all members having anniversaries or birthdays in that month. Please contact Lou Rolla for the names and pass your list along to the finemaster following you so that he can catch up on the birthdays and anniversaries of members not present at the first meeting of the month.
- 7) The Budget Committee anticipates annual income of approximately \$1700 from fines. This means that each finemaster must average \$35 a meeting.


Dick M. Wilkinson
Sergeant at Arms

September 19, 1967

Memo to: President Vince Claypool
Subject: Sergeant-at-Arms Committee

Carl Mabie and I have met briefly several times and have agreed between ourselves that for the first half of the year I would handle the finemaster appointments, and for the second half Carl would handle them. We rotate every other week in handling the fine collections and are often assisted by Don Helbush.

After discussing the fining problem with several members and past presidents we prepared a list of suggestions for prospective finemasters and have been distributing them with each finemaster appointment:

- 1) The finemaster should use his ingenuity in fining so that the result is humorous but not embarrassing. Recent comments indicate that quizzes and jokes not related to Rotary should be discouraged. Fines bringing attention to individual Rotarians for accomplishments in the community, names in the paper, new cars and grandchildren are generally well received. The Club has become so large that it is difficult for members to know every other member and their classification. However a certain amount of fining along this vein contributes to improved fellowship. It is suggested that some warning be given such as advising the potential finee to study the membership roster prior to the meeting.
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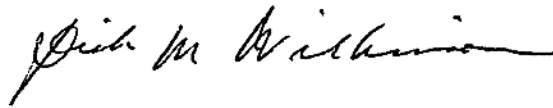
7) The Budget Committee anticipates annual income of approximately \$1700 from fines. This means that each finemaster must average \$35 a meeting.

At the request of the Magazine Committee Chairman, Joe Lodi, we have agreed that for at least one meeting per month the finemaster should utilize material from the Rotary Magazine in order to encourage members to read it. Probably this should be on the third meeting of the month since the first and second meetings can collect on anniversaries and birthdays and the last meeting can utilize the fine-exempt auction.

There has been some feeling that it is difficult to raise \$35 in seven minutes. This amounts to \$5 per minute or three to five fines per minute which would be 15 to 20 seconds per fine which is just about the time it takes to read this paragraph.

Obviously some mass fining is necessary to raise that amount of money. Recent experience indicates that when mass fining is used, more than \$35 can be raised but when it is not used, somewhat less results. Hopefully the income will average out, and we will still have some fun out of it.

Dick M. Wilkinson, Chairman
Sergeant-at-Arms Committee



cc: Mr. Carl Mabie
2426 El Camino Real
Redwood City, Cal.

Sequoia High School

BROADWAY AND BREWSTER AVENUE
REDWOOD CITY, CALIFORNIA 94063
369-1412

Robert E. Biggs, Principal

19
BOARD OF TRUSTEES
John A. Cost
Mrs. Helen S. Kerwin
Ferris Miles
Ernest L. Nelson, M. D.
Dean A. Watkins
GEORGE P. CHAFFEY
District Superintendent
F. DEE SANFORD
Asst. Superintendent, Business
E. F. ELSON
Asst. Superintendent, Instruction

August 14, 1967

To: Dr. Robert G. Brown
Director Responsible

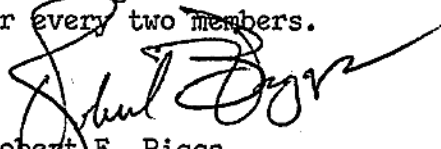
From: Robert E. Biggs
Chairman
Song Leader Committee

Plan:

Song leaders will endeavor to provide two songs at each meeting. For the year 1967-1968 an attempt will be made to present a more varied selection of songs, including the second number--the Rotary song.

However, to expedite the above provision of song sheets or the Rotary song book in sufficient quantity for the membership will be required.

I therefore recommend that fifty (\$50.00) dollars be budgeted in 1967-1968 for the purchase of Rotary song books, with the goal of eventually purchasing books in sufficient quantity to provide one for every two members.


Robert E. Biggs

Redwood City Rotary Club
Sports and Recreation Committee
Preliminary Report '67-8

The biggest event being undertaken by the Sports and Recreation Committee during 1967-68 is the annual golf tournament and barbecue on Tuesday, Oct. 3.

It is anticipated that nearly 30 club members will participate in the nine-hole tournament starting at 4 p. m. This will be followed at 7 p. m. by the barbecue which will constitute the regular meeting for that date.

Bill Royer and your committee chairman are working out the golfing details. Clyde Crippen has a sub-committee handling the barbecue.

There were two district activities during September, however, there were no local participants. One was the annual canoe regatta on Russian River, Sept. 12, and the other was the district golf tournament at Sonoma, Sept. 13.

The club again has an able bowling team representing it in league competition. This league will continue play throughout the fall and winter months with approximately eight men sharing playing time.

There has been some discussion about a possible horseshoe tournament with Stofe Stofle making preliminary studies as to whether there would be adequate club participation to warrant the effort.

In addition, there has been some discussion about a fishing outing, and again the committee is polling members to determine whether there is sufficient interest to make definite plans.

The committee recommends to the club's Board of Directors that it consider reinstituting the husband and wife barbecues which were dropped several years ago after the death of Fred Kuhn.

Respectfully submitted,
David N. Schutz, chairman

Sept. 1967

Rotary Club of Redwood City
P.O. Box 871
Redwood City, Calif.

Attn: Vince Claypool

Gentlemen:

We, the Sunshine Committee propose the following:

On the birth date of each member, a birthday card will be mailed with best wishes by the Rotary Club.

On the anniversary date of each member a card with best wishes from the Rotary Club will be mailed.

If a member of the Club or his wife is hospitalized a planter or flowers will be sent to him or her with a get well for a speedy recovery card enclosed, also at the luncheon meeting it will be announced. There will be "Get Well Cards" available for any member that wishes to do so.

On the announcement of a sick member or his wife, a committee member of the Sunshine Committee will visit him or her and will report at the meeting to follow.

Hoping that his program is agreeable to you.

I remain,

THE COMMITTEE

Max Gerfen
Reverend Haverland
Louis Rolla, Chairman

A. INCOME			This period	To	Balance
			Date		
1. Dues - 88 @ \$50.00	\$4,400.00		50.00	4,398.66	1.34
2. Dues - 15 New Prorated	\$ 450.00			498.15	48.15
3. Admission Fee - 15 @ \$35.00	\$ 525.00			665.00	140.00+
4. Fines	\$1,700.00		20.00	2,411.86	711.86+
5. R.I. Foundation (New Mbr.)(15)	\$ 150.00			190.00	40.00+
6. Foreign Child Welfare	\$ 106.00			63.69	42.31
7. 100 Scholarship Assessment	---	\$ 1,000.00		935.00	65.00
8. Ray Wilson Trust Fund Est. 67-68	---	\$ 1,000.00			
9. Miscellaneous Income	\$ 800.00		753.00		
TOTAL INCOME AND BALANCE	\$8,131.00	\$ 2,000.00	833.00		

B. EXPENSES - CLUB SERVICE		OPERATING	SCHOLARSHIP	EXPENSE	BALANCE	DEF.
9A. Miscellaneous Expense	\$ 800.00					
10. Bulletin	\$ 475.00				433.31	41.69
11. Fellowship	\$ 100.00				21.00	79.00
12. Historian - Cab. & Material	\$ 50.00					50.00
13. Program-Spkrs.-Meals, etc.	\$ 200.00	+76.51			147.09	129.42
14. Rotary Information	\$ 50.00					50.00
15. R. I. Convention - Mexico City	\$ 600.00				600.00	- 0 -
16. Dist. 513 Conf. - Palo Alto	\$ 150.00				150.00	- 0 -
17. Dist. 513 Assembly	\$ 20.00					20.00
18. S. M. County Rotary Council	\$ 75.00			5.50	110.50	35.50+
19. President's Miscellaneous Exp.	\$ 100.00			87.50	100.00	- 0 -
20. Secretary Salary	\$ 540.00			45.00	540.00	- 0 -
21. Installation & De-Bunk Banquet	\$ 200.00	+75.00		767.00	819.45	133.55
22. Annual Member Service Award	\$ 80.00					80.00
23. Supplies	\$ 700.00			6.00	560.43	139.57
24. Insurance	\$ 74.00				82.00	8.00+
25. Treasurer's Expense	\$ 240.00			20.00	240.00	- 0 -
26. Rotary Inter. \$8.00 per Cap	\$ 746.00				730.00	16.00
27. Dist. 513 - Dues \$3.50	\$ 308.00				308.00	- 0 -
28. Dist. 513 - Assessment New Clubs	\$ 50.00					50.00
29. Sunshine Expense	\$ 100.00				49.70	50.30
30. Recreation Expense	\$ 50.00				20.00	30.00
30A. Magazine Expense	\$ 25.00				5.50	19.50
SUB-TOTAL	\$5,733.00					

C. EXPENSES - COMMUNITY SERVICE						
31. Tree Raising Project	\$ 35.00					35.00
32. Safety <i>and distribution</i>	\$ 50.00				218.40	168.40+
32A. Charity	\$ 200.00					200.00
33. Schlrship.-Ray Wilson & Assess.		\$ 2,000.00				
34. Youth Expense	\$ 570.00			145.00	1,277.05	707.05+
35. P.C.A. Parade Donation	\$ 25.00					25.00
SUB-TOTAL	\$ 880.00	\$ 2,000.00				

D. EXPENSES - INTERNATIONAL SERVICE						
36. Interntl. Medicine Project AND World Community Service	\$ 10.00					10.00
37. R. I. Foundation	\$ 150.00					150.00
38. Group Study Exchange	\$ 50.00					50.00
39. World Understanding Week	\$ 100.00	+100.00			453.46	45.46
40. Child Welfare (Foreign)	\$ 106.00				106.00	- 0 -
41. Interntl. Seed Exchange	\$ 50.00				81.75	31.75+
SUB-TOTAL	\$ 466.00					

E. EXPENSES - VOCATIONAL SERVICE						
	\$ 100.00					

CAUSES & CONTINGENCIES						
42. B-C-D-E & F	\$8,131.00					
43. Scholarship		\$ 2,000.00		1,500.00		500.00

SUMMARY OF CLUB PLANS AND OBJECTIVES

ROTARY CLUB OF REDWOOD CITY, California

DISTRICT 513

The purpose of this summary is to record concise plans and objectives of the club for your year as president. It should be prepared by you at the beginning of the year and based on information included in written reports prepared by club committee chairmen. Three copies of this summary should be prepared—two copies should be sent to the district governor by the date he requests (he will forward one copy to the secretariat); the third copy should be retained by the club.

Describe briefly any problem or question you would like to discuss with the district governor at time of his visit:

The need for and the advisability for the establishment of new projects.

	Please insert numbers		Please insert numbers
Present membership:		Causes of membership loss during last Rotary year:	
Active members.....	<u>68</u>	Death	<u>0</u>
Additional active members.....	<u>0</u>	Connection with business establishment severed.....	<u>0</u>
Senior active members.....	<u>20</u>	Ceased to have place of business within territorial limits.....	<u>4</u>
Past service members.....	<u>0</u>	Non-attendance	<u>0</u>
Total	<u>88</u>	Health reasons..... <u>to honorary</u>	<u>1</u>
New members gained during last Rotary year.....	<u>10</u>	Other reasons <u>business hours made attendance impossible</u>	<u>5</u>
		Total members lost last year.....	<u>10</u>

Is your roster of filled and unfilled classifications up-to-date? yes Number of unfilled classifications many

Approximate population within your club's territorial limits: 50,000

What steps are being taken to open and fill available classifications?

Continued low pressure suggestion.

Number of members now eligible for senior active membership three

Number of classifications vacated by senior active members which remain unfilled 6

Please describe briefly your club's procedures for assimilating new members:

1. Careful indoctrination
2. Assignment to fellowship committee.
3. Assignment to committee of special interest.
4. Invitation to formal board meeting.

Please give names of nearby communities in which a Rotary club might be organized:

Please summarize your club's plans for your year as president below. Categories listed under main headings are neither exhaustive nor arbitrary; they represent the range and kind of committee activities engaged in by many Rotary clubs. Add or substitute categories more applicable to your club.

CLUB SERVICE

(General comments about plans in club service here)

some members feel that Club Service represents the selfish side of Rotary and that too much money and too much effort is expended on it to the detriment of other avenues. It is a matter to watch.

Be as specific as possible about plans and procedures under the topics listed below, adding others as necessary.

Attendance: We know of no gimmicks better than a challenging and interesting club program.

Club Bulletin: The club bulletin has been improved remarkably by an ingenious editor.

Fellowship: The committee is quite active, bringing new members into its work.

Fireside Meetings: None planned yet.

Magazine: The Committee is endeavoring to bring the magazine closer to the members. The Board has voted three extra subscriptions so that visiting speakers may have complimentary copies.

Weekly Program: We are endeavoring to bring the program more in line with the four avenues of service.

Public Relations: This is in the hands of a good committee headed by the manager of the Chamber of Commerce and a Journalism graduate.

Rotary Information: This committee holds a seminar for each prospective member before he is invited to membership.

Other: Blood bank: This is a very active committee. Its efforts provide blood both for members and also needy in the community.

Interclub Council: This committee has in mind the coordinating of the activities of all of the service clubs. The activities of other Club Service Committees will be noted in the report.

VOCATIONAL SERVICE

(General comments about plans in vocational service here)

Our Trade and Professional Relations committee if it carries through its prepared project will make a real contribution to the club program.

Be as specific as possible about plans and procedures under the topics listed below, adding others as necessary.

Employer-Employee Relations: This Committee needs to do more planning.

The Four-Way Test: The suggestions of the committee are probably not practical. More study is needed.

Occupational Information for Youth: (Career conference) This committee is very active in working with the schools and with other young people. Each year it comes up with a good panel to be called upon.

Trade and Professional Relations: This Committee proposes informational work both in the area of competitor relations, and business practices.

Vocational Tours:

Other:

COMMUNITY SERVICE

(General comments about plans in community service here)

The Club will award five fivehundred dollar scholarships to high school graduates this year. The scholarship Committee does the interviewing and selecting. Each high school of the three serving the pupils living in the area served by the Rotary Club of Redwood City will receive at least one scholarship.

Youth camperships is another field of service

Be as specific as possible about plans and procedures under the topics listed below, adding others as necessary.

Crippled Children:

no action

Mentally Retarded - \$40.00

Recreation and Camps: Boy scout, Girl scout and Campfire Girls camperships, also

Y. M. C. A. \$270.00

Community Safety: Will distribute several thousand home safety pamphlets through the Fire Department and schools.

Rural-urban Relations:

No committee.

Conservation:

No committee

Cultural Activities:

No committee or sponsorships

Scholarships, Awards, Loans: 5 five-hundred dollar scholarships to be awarded.

Student Guests: One guest three consecutive weeks. In May all of the guests come as a panel to a meeting and discuss school problems.

Youth (Boy Scouts, Boys and Girls Week, etc.):

Sponsor a team in the Babe Ruth league and two Cub Packs

Interact Club Sponsorship: Our Club has studied the matter but as yet has had no flaming desire to do so.

Service to the Aged:

No committee

Other: Tree growing project. In our seed exchange with Rotary Clubs in other countries, we have germinated many foreign species and we are dispersing through the parks and private homes of the area.

INTERNATIONAL SERVICE

(General comments about plans in international service here)

The most significant Club Program is that of corresponding with Rotary Clubs in other Countries and sending them seeds of our Coast Redwood trees. We have received a number of envelopes of the seedlings growing in their new environment, and we have established warm relationships with many Clubs in other Countries. We have also gathered sample medicines from the Doctors and have shipped out amounts of great value.

Be as specific as possible about plans and procedures under the topics listed below, adding others as necessary.

Matched District and Club:

At this point the only plans are for correspondence only. We have had one request for assistance from Brazil, but no district.

World Community Service:

We have been assisting in the support of one orphan in Austria.

International Youth Projects: No firm plans yet.

We contribute \$100.00 to American Field service

The Rotary Foundation:

The Committee has promised a special program for this year, but it is not yet in the president's hands.

World Understanding Week:

Each year we plan an outstanding program at which we invite the ladies and a number of high school and college exchange students.

PRESIDENT'S PLANS AND COMMENTS

Please summarize what you and your board of directors have decided are your club's major objectives this year:

1. To reach a club membership of 100
2. To improve indoctrination procedures
3. To bring programs more into line with the four avenues of service.
4. To continue the activities which have been successful in the past.

What progress has been made in attaining these objectives?

1. We are spinning our wheels
2. We think we are making headway
3. There is some improvement
4. We are off and running

What do you regard as your club's outstanding accomplishments during the last five years? Please explain whether this is past or current:

- The scholarship program
- The International seed exchange
- The tree raising program

All of these programs are both successful from the past and ongoing.

If you would like additional information or assistance concerning any of the topics listed on the preceding pages, please list them here:

General Comments:

We welcome both suggestions and comments that aid us in strengthening our club and in furthering the mission of Rotary.

By

Vincent S. Claypool
President

Rotary Club of

Redwood City, Cal.

Date 11 Oct. 67

MAKEUP OPPORTUNITIES

Monday

Palo Alto, Rickeys

Tuesday

Redwood City, The Southern
Sunnyvale, Old Plantation
San Francisco, Sheraton Palace
Mountain View, Sakura Gardens
Pacifica, Nick's At Rockway Beach
Bayshore, At Sam's Steak House

Wednesday

Belmont, Hillsdale Inn
Burlingame, Women's Club
Daly City, Friar Room at Serra Bowl
Menlo Park, Masonic Hall
Los Altos, Sakura Gardens

Thursday

San Mateo, Ben Franklin Hotel
S. San Francisco, Calif. Golf & Country Club

Friday

San Carlos, Villa Chartier (in San Mateo)
San Bruno, Lazy V Restaurant

ROTARY CLUB

of

REDWOOD CITY

1967 - 1968
Committees

1967-1968 - President, Dr. Vincent Claypool (Vince)

35 B ROTARY FOUNDATION

Chairman - Lloyd Osborne
John R. Berrett (Jack)
Robert B. Moriarty (Bob)
Longueville Price (Lon)

VOCATIONAL SERVICE

Frederich W. Hageboeck (Fritz)
Director and Chairman

36 C EMPLOYER - EMPLOYEE RELATIONS

Chairman - James H. Wilson (Jim)
Russell J. Kent (Russ)
Longueville Price (Lon)

37 C FOUR WAY TEST

Chairman - Edward R. Carlisle (Ed)
Adolph Imgrund (Ade)

38 C OCCUPATIONAL INFORMATION

Chairman - Frank Parcell
Robert E. Biggs (Bob)
John Barry (Jack)
Bob Pierce

39 C TRADE & PROFESSIONAL RELATIONS

Chairman - Clayton Johnson (Clay)
Howard Imus
Jack Stuart

CLUB SERVICE

Robert G. Brown, M.D.
Director-Chairman

1 ATTENDANCE

Chairman - William Renner (Bill)
Jack Estes (John)
Delbert Mitchell (Del)
Dr. Henry Ritter

2 AUDITING

Chairman - James Newell (Jim)
Francis Pearson (Fran)

3 BLOOD BANK

Chairman - Donald Helbush (Don)
Dr. William Koon (Bill)
Anchor Neilsen

4 BULLETIN 'The Spoke'

Chairman & Editor - William Sexton (Bill)
Clifton Woodhams, Jr. (Clif)
Jack P. Ference

5 CHAPLAIN

Chairman - Rev. John Haverland
Richard Bimson (Dick)
Jack Stuart

6 CLASSIFICATION

Chairman - James Parmalee (Jim)
Judge Lyle Edson
A. D. Patterson (Pat)
Arthur Burnett (Art)
Richard Collet (Dick)

7 HISTORY

Chairman - Orval Graves (Orv)
Dr. Alan Bostwick
Dr. James Greenwell (Jim)

29A ✓ ROY WILSON FUND TRUSTEES

William Royer (Bill) November 16, 1968
George Doll November 16, 1968
Arthur Janssen (Art) November 16, 1969
Judson Shurtz (Jud) November 16, 1969
Robert Moriarty (Bob) November 16, 1969

30B ✓ INTERNATIONAL SERVICE

Director - Chairman - Dr. Thomas N Poore (Tom)

31B ✓ MATCHED DISTRICT & CLUB PROGRAM

Chairman - Stanley T Soholt (Stan)
Lloyd Osborne
Henry Ritter

32B ✓ WORLD COMMUNITY SERVICE (SOS) and INTERNATIONAL MEDICAL PROJECT

Chairman - Clifton Woodhams (Clif)
Henry Wolff B. H. *Shumacher*
Co-Chairman - ~~Dr. Clayton Mery~~ **Ferrall Moore**
Dr. George W Miners (Wally)
Dr. Wm. Hockley
Dr. A. J. M. Mery
Dr. Robert B. B. B.

32B ✓ INTERNATIONAL YOUTH PROJECTS

Chairman - Robert B. Moriarty (Bob)
Francis Pearson, Jr. (Fran)
George Chaffey
Jack Stuart

33B ✓ GROUP STUDY EXCHANGE

Chairman - Robert Moriarty (Bob)

34B ✓ INTERNATIONAL SEED PROGRAM

Chairman - Dr. Thomas Poore (Tom)
Charles Long (Chuck)
William H. Enomoto (Bill)

8 ✓ FELLOWSHIP

Custodian of the Glad Hand - Paul Jones
Custodian of the Paraphernalia - Embert Nelson

COORDINATOR ACTIVATORS

Dr. John Rognas (Jack) Dr. Alan Boswick
George Doll E. F. Elson (Scotty)
Dr. Ferrall Moore (Dinty) Edward Stubbe (Ed)
William Enomoto (Bill) Stephen Kreiss (Mike)
Bill N. Schumacher New Members

9 ✓ CASHIER FINANCE

Chairman - Kenneth Brown (Ken)
Burgess Stoffle (Stof)
Assistants from Fellowship

10 ✓ MEMBERSHIP

Chairman - Philip Schneider (Phil)
John R. Barry
Clayton Johnson (Clay)
James Fitzgerald (Jim)

11 ✓ INTERCLUB COUNCIL

Chairman - Paul Keckley
John Bunting

12 ✓ MAGAZINE

Chairman - Joseph Lodi (Joe)
Judson E. Shurtz (Jud)
Harold Hjertberg (Hal)

13 ✓ SPECIAL EVENTS

Chairman - Leslie C. Reese (Les)
Stephen Kreiss (Mike)
Joseph Lodi (Joe)
John Esson
Clyde Crippen

PROGRAM

Chairman - James Williams (Jim)
Board Liaison - Robert Padgett (Bob)
Paul Brunkow
Dr. Alvin Meyer (Bud)
Dr. George Miners (Wally)
Paul Young

Dr. Russell Kent (Russ)
George Matchette
Dr. Roger Webster (Rod)
Richard Bimson
Edward Carlisle (Ed)
William Royer (Bill)

PUBLIC INFORMATION

Chairman - Paul Brunkow
George Matchette
Clifton H. Woodhams (Clif)
William Sexton (Bill)

NEWSCAST

David N. Schutz (Dave)

ROTARY INFORMATION

Chairman - Clyde Crippen
George Chaffey
James Fitzgerald (Jim)
Howard Imus

SERGEANT AT ARMS

Chairman - Dick M. Wilkinson
Carl F. Mabie

MUSIC

Chairman - Robert E. Biggs (Bob)
Dr. James Greenwell (Jim)
Orval Graves (Orv)

SPORTS AND RECREATION

Chairman - David Schutz (Dave)
Lloyd Osborne
William H. Royer (Bill)

SUNSHINE

Chairman - Louis Rolla (Louie)
Max Gerfen
John Haverland

COMMUNITY SERVICE

Director & Chairman
John Haverland

CHARITIES

Chairman - Richard Bimson (Dick)
Adolph Imgrund (Ade)
Anchor Neilsen

COMMUNITY SAFETY

Chairman - Donald L. Johnson (Don)
Adolph Imgrund (Ade)
Anchor Neilsen

INTERACT

Chairman - E. F. Elson (Scotty)
James Fitzgerald (Jim)
Dr. Roger Webster (R000)

STUDENT GUESTS

Chairman - Robert E. Biggs (Bob)
David Schutz (Dave)

YOUTH

Chairman - Robert Pierce (Bob)
James M. Parmalee (Jim)
Charles Gyselbrecht (Charlie)

TREE RAISING

Chairman - Dr. Ronald W. Koster (Ron)

SCHOLARSHIP AWARDS - STUDENT LOANS

Chairman - Dr. Roger Webster (Rod)
Dr. William Koon (Bill)
Dr. Alvin Meyer (Bud)
William Royer (Bill)
Richard Collett (Dick)

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24 A ✓

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CLUB SERVICE

February 6, 1968

Dr. Vincent Claypool, President
Rotary Club of Redwood City
5 Maple Way
San Carlos, California

Subject: Report of Attendance Committee

Dear Vince:

During the past seven months, the attendance committee has, on the whole, followed its proposed program:

1. The weekly check-off list has been used with success. Occasionally, a member fails to check off his name on the list; therefore as a cross check, we check off this list against badges remaining in the box before the end of each meeting.
- 2.. We have mailed the weekly issue of "SPOKE" to all absent members, to eleven other peninsula clubs, to the District Governor, and to Rotary International Headquarters. Thus far there has been an adequate supply to accomplish this.
3. The use of the attendance log has been continued successfully.
4. The monthly attendance record has been sent to the District Governor each month prior to the tenth..
5. We have not had a rubber stamp make-up reminder made, since after contemplating this idea, we considered it somewhat redundant.
6. We have attempted to contact members by phone when we see a trend of un-made up absences appearing, or if a member is consistently present, and we fail to receive a make-up card for a single absence.
7. On the whole, attendance has averaged over 90%; of course, we would like to see this average approach 100%.
8. In order to help attendance percentage, members should be sure to check off their names on the weekly attendance list and be sure to date their make-up cards and mail them promptly to the club secretary.
9. In order to avoid mistakes in recording absences, we plan to submit an unofficial list of the absences to the President, prior to sending the final record to the District Governor. We feel that this will afford the membership an opportunity to correct any mistakes from the floor, before they are officially recorded.

Respectfully submitted

Bill

William H. Renner, Chairman

PEARSON, DEL PRETE & CO.
CERTIFIED PUBLIC ACCOUNTANTS

F. W. PEARSON, JR., C. P. A.
L. R. DEL PRETE, C. P. A.
J. W. NEWELL, C. P. A.

621 MIDDLEFIELD ROAD
REDWOOD CITY, CALIFORNIA 94063
368-4685

September 5, 1967

Officers and Directors
Rotary Club of Redwood City
Redwood City, California

Gentlemen:

Enclosed are ten copies of financial statements for the Rotary Club of Redwood City for the year ended June 30, 1967.

In connection with our review of the Rotary records we wish to make the following comments and suggestions.

Several lunch receipts from the Southern Restaurant were noted without dates. Others were noted without any signature by the waitress indicating that they were paid. Several had no indication, either on the receipt or on a separate computation sheet, as to the overage or shortage for the day. It is important that the above information be shown in order that the Treasurer can properly record the meal overage or shortage in the books; especially when an overage is mixed with fine money or a shortage is paid out of fine money.

We note that there have been no payments to the Rotary Foundation during the year of new member assessments. At June 30, 1967 there was owed \$80.00 (\$10.00 from the year ended June 30, 1966 and \$70.00 for the year ended June 30, 1967).

Account 43 on the books should be deleted. This is a duplication of account 33 and was only intended to be a total on the budget of Scholarship Fund expense, such as item 42 is a total of the Operating Fund budgeted expense.

Income and expense of the World Understanding Week dinner should be credited and debited to account 39, not accounts 9 and 9A.

Similarly income and expense of the barbecue should be credited and debited to account 13, not accounts 9 and 9A.

A copy of this letter is enclosed for the Treasurer for his use in keeping the books.

Yours very truly,

Pearson, Del Prete & Co.
PEARSON, DEL PRETE & CO.

JN:jdm

Enclosure

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September 20, 1967

To: Mr. Vincent Claypool, President
Redwood City Rotary Club

From: Mr. Don Helbush, Chairman
Blood Bank Committee

In compliance with your request, the following represents a brief summary of my previous activities as Chairman of the Blood Bank Committee and our future activities.

This committee was activated in 1964 and we have had four drives to date with a total of 204 persons arriving to donate. Our present account, as of this date, shows a total of 57 pints of blood to our credit. Earlier this year, on March 23, 1967, our Board of Directors authorized me to release two units of blood each, in behalf of our Club, to the Sequoia Hospital and the County Hospital, on a monthly basis for those patients they select who are unable, for one reason or another, to replace the blood they have received. This has shown itself to be another avenue of useful community service and our Club is reflected favorably to those who are the recipients of this charitable act.

After the annual drives of 1964, 1965 and 1966, it was decided henceforth to embark on a semi-annual drive commencing this year. Our last drive was on April 21, 1967, and the next will be held on October 27, 1967. We have been successful in securing the support and sponsorship of the Inter-Club Coordinating Council on each occasion and thereby have joined together with all of the service organizations in the Redwood City area.

The following recommendations are again made to further the implementation of this program:

- 1. That the Board of Directors go on record as requiring that all persons henceforth accepted for membership be obliged (unless physically disqualified) as a prerequisite to final acceptance, to donate at least one pint of blood to our Club's account.

(Note: It is my understanding that this was previously discussed and approved. However, no machinery was devised to set this proposal in motion, so it has not been accomplished. Some coordination has to exist between the Secretary, sponsor and Blood Bank Committee and direction must be given by the Board of Directors.)

- 2. That the previous policy inaugurated by Past President James Fitzgerald be continued; namely, that those persons who contribute blood be publically acknowledged at the meeting and be exempt from fines for a designated period of time (usually four consecutive weeks) as a token of our acknowledgment of their contribution.

cc: Dr. Wa. Koon, Committee Member

cc: Anchor Nielson, Committee Member

September 21, 1967

To: Mr. Vincent DiGregorio, President
Hudson City Rotary Club
From: Mr. Don Johnson, Chairman
Blood Bank Committee

In conjunction with your request, the following represents a brief summary of my previous activities as Chairman of the Blood Bank Committee and our future activities. This committee was organized in 1965 and we have had four drives to date with a total of 204 persons donating to donate. Our present account, as of this date, shows a total of 27 units of blood to our credit. Earlier this year, on March 22, 1967, our Board of Directors authorized me to release two units of blood each, in behalf of our Club, to the Federal Hospital and the Jersey Hospital, as a special favor to those patients they believe who are unable, for one reason or another, to register the blood they have donated. This has shown a need to be another avenue of useful community service and our Club is pleased to be able to help those who are the recipients of this charitable act.

After the annual drive of 1966, 1967 and 1968, it was decided to schedule an annual drive for the year ending this year. Our last drive was on April 21, 1967, and the next will be held on October 27, 1967. We have been successful in securing the support and cooperation of the Hudson City Rotary Club in each occasion and thereby have been able to reach all of the service organizations in the Hudson City area.

The following recommendations are made to further the implementation of this program:

1. That the Board of Directors do on record an act of recognizing that all persons desirous of donating for membership be eligible (unless physically disqualified) as a prerequisite to final acceptance, in order to insure the best of blood to our Club's account.
- (Note: It is understood that this was previously discussed and approved. However, no action was taken to set this program in motion as it has not been implemented. Some consideration has to exist between the Secretary, Chairman and Blood Bank Committee and direction must be given by the Board of Directors.)
2. That the previous policy suggested by the Chairman (namely that persons who contribute blood be notified annually, that those persons who contribute blood be notified annually of the meeting and be exempt from dues for a designated period of time (usually four consecutive weeks) as a token of our acknowledgment of their contribution.

cc: Mr. W. W. King, Committee Member
cc: Anthony Johnson, Committee Member

WILLIAM E. SEXTON
A R C H I T E C T

2333 EL CAMINO REAL
REDWOOD CITY, CALIF.
365-3698

September 15, 1967

To: ROTARY CLUB OF REDWOOD CITY
Redwood City, California

Attention: President Vincent Claypool

Re: Program Report
Start of year 1967-68
Bulletin Committee (oftimes called "THE SPOKE")

Committee

Membership: Bill "Sexy" Sexton
Cliff "Woody" Woodhams
Jack "Ferry" Ference (Now that wasn't nice.)

The committee, meeting in session at the Club Assembly of July 25nd, decided that we really should, and we'll tri, but came up with the following various:


1. Since this year is expected to consist of approximately 12 months, we decided to subsection these divisions of time into smaller divisions we'll call "weaks" -- about 4 or 5 weeks to each month, and we'll probably end up with 52 or 53 of these "weaks" before we're "canned".. Except in the case of the editor (your humble chairman) eloping with the committee funds, atomic attack, or the entire committee getting their feet caught in the bar stools (not unexpected), we'll probably publish a bulletin just about every weak.
4. We've decided to call our bulletin "THE SPOKE" (original?).
12. We've decided that it would be most appropriately printed on yellow paper.
6. When the editor gets "amashed" or some such thing, one of the other guys will take over for that weak. -- Except that the editor, already, has been driven out-of-town once, and since the other guys were lurking in some dark corner, said editor had to ring-in some other literary type to take notes at a meeting. (That's 1 demerit each for Woodhams and Ference.)

(probably continued on a following page)

9. In order to bribe some of the lesser types in the club to divulge nasty items about other members, for subsequent publication, the editor desires that the committee budget be increased **SUBSTANTIALLY** for bar expenses.
2. Sometimes we'll have news and things in the bulletin.
3. We'll even report on past, present and future meetings and other such stuff.
7. We promise to keep an editorial policy of fairness to all, except as the occasion arises or we "got" something on someone, and intellectual imminence, and dignity, and serious, and all that kind of stuff.
10. We ain't gona emply unkind things about persons, or make snide remarks like some of those durty past editors did. -- We ain't gona menshun any names, but, **BOY**, they were real durty and reely peered it on.
8. We're gona take tieping lessuns, and speling, and rite real good.
5. We've decided to double the price of "THE SPOKE" at the news stands, and help out the pour lonesome bartender.
11. "THE SPOKE" has had the repetition in the past of having a lot of sillyness and other no-account stuff in it, and we intend to make sure that that don't happen agia, by making a reel sober and serious thing out of the hole operation.
13. If anyone has any beef about the editorial policy, or what shows up in "THE SPOKE" can telephone HQ 7-8900, and we'll give those jerks all the time they need to gripe and unload their silly complaints.

This report is submitted by the chairman/editor/chairman, and there will probably be a majority report after some other members of the committee see it (if they ever do), but they know that the editor knows they know that if they as much as open their mouths (or pens) the editor will "take care" of them in the "SPOKE".

Humbly submitted by


Bill Sexton (my friends call me "Sexy"), Chairman



5

St. Peter's Episcopal Church

CLINTON AT BREWSTER
REDWOOD CITY, CALIFORNIA
94062

THE REV. JOHN B. HAVERLAND, RECTOR
THE REV. JOHN W. DUDDINGTON, ASSOCIATE
THE REV. WM. F. LICHT, ASSISTANT

September 18, 1967

CHAPLAINCY PROGRAM

The Chaplains will have a prayer for guidance and blessing prior to the weekly luncheon meeting.

They will also be available to work in any way with the Fellowship Committee or the Sunshine Committee.

Respectfully submitted,

(The Rev.) John B. Haverland

Dear Vince:

Unfortunately, I broke a bone in my right leg and have to go to the hospital in order to get some pins in one bone. I will keep you posted as to how soon I will be able to hobble sufficiently on crutches to attend Rotary meetings again. In the meantime, I am not sure as to what additional reports you may need from me, but I will try to cover everything you may need in this letter.

With reference to the Inter Service Club Council Committee of which I was chairman last year the big highlight was the commencement of the Redwood City Centennial Celebration and the only actual activity carried on that year by the Inter Service Club Council was providing for marking of the historical monuments in connection therewith. Phase 1 is the numbering of the monuments at nominal cost so that each club can afford to participate (\$20.00 or less) and establishing a list and description of each monument which can be obtained from the Redwood City Chamber of Commerce. Phase 3 involves a plaque naming each historical monument to be placed on each monument and Phase 3 involves placing a historical description (presumably in metal) on each historical monument. Although I and several others were in favor of the three phases being combined on one plaque with the name of the donor at the bottom, this was not acceptable because the centennial committee wanted to get every club to participate in the project and many clubs could only afford Phase 1. The Board of Directors of our Club authorized expenditures for the project but the only commitment which I gave the Inter Service Club Council was for the first Phase (the number on the historical monument). Questions as to where the plaques involved will be placed and what, if any, recognition will be given to the donors have yet to be resolved so far as I know. The big location question is where the actual monument no longer exists whether to put the plaques in the street (sidewalk Presumably) or mount the plaques on concrete monuments similar to those provided for the State of California historical landmarks.

With reference to the Classifications Committee of which I am Chairman, and supplemental to the report I previously gave you, Lyle Edson has brought up to date the various classifications which are open and we shall have a meeting of the committee as soon as I can to go over them and to make a study of what classifications we might be able to add where persons are available for them in the community. I am working closely with Phil Schneider the Chairman of the Membership Committee in order that his committee will know what positions are open for candidates for membership.

With reference to the Troop 110 of Boy Scouts and Pack 10 of Cub Scouts which our club sponsors you will recall last year that we had the cubmaster or scoutmaster as the case may be and two scouts or cubs from the troop or pack at one of our Rotary Luncheons at our

Club's expense. The two boys from each unit were picked by the Cubmaster or Scoutmaster on the basis of some achievement or contest and both the boys and their leaders enjoyed it last year. Rather than making them the program we merely introduced them and each leader said a few words about what his unit was doing during the current year. I would like you to ask the Board of Directors at their next meeting whether or not they would be willing to bear the expense of the meals for the two leaders and two boys from each unit (a total of six meals). If the Board does so approve this I can work out the date with the scouting units involved and in conference with your Program Chairman, pick a suitable meeting where the speaker's topic will be of interest to the boys.

When I get out of the hospital I will also try to get a schedule of the events which each unit is having so that I can attend some of them when time permits. This helps to give the unit a feeling that the Rotary Club is interested in them and is not merely a sponsor in name only.

Sorry about the typing Vince but I am doing this at home while waiting for my ride to the hospital on a typewriter which I am not used to typing on. Best regards and I hope that my temporary incapacity will not interfere with or delay your success as President of our Club this year.

Very truly yours,

Jim Parmelee

P.S. Within one week I can be contacted at home if you need to the phone number is 325-9723. I'll be sitting near the telephone most of the time so if there is no answer within four rings, wait one-half hour and try again (I will have had to hobble on crutches to some other part of the house but will return within that time)



THE SEQUOIA YOUNG MEN'S CHRISTIAN ASSOCIATION

1445 HUDSON STREET

• REDWOOD CITY, CALIFORNIA 94061

• EMerson 8-4168

February 6, 1968

Dr. Vincent Claypool, President
Redwood City Rotary Club
5 Maple Way
San Carlos, California

Dear Dr. Claypool:

The History Committee reports that it is still striving to get in a position so that the Club can have a complete written history in book form. All of the Committee have worked to capacity on their volunteer time. There is a shortage of help at the offices of all three of them so that they cannot give up their own stenographers. It would take about \$300.00 just to pay for the typing.

We think this would be a most worthy project and all three of the Committee are willing to work on advice, dictation and arrangement of the material. We have gone as far as we can on this matter.

We respectfully submit that the Club allow us to accumulate a monthly budget for about three years so that we can get some typing help and be able to pay a printer. A printed book seems necessary to us in order to preserve in a final, dignified form the valuable history of the Rotary Club of Redwood City.

Sincerely yours,

Orval C. Graves
Orval C. Graves, Chairman
History Committee

OCG:jk



THE SEQUOIA YOUNG MEN'S CHRISTIAN ASSOCIATION

1445 HUDSON STREET • REDWOOD CITY, CALIFORNIA 94061 • EMerson 8-4168

September 26, 1967

Dr. Vince Claypool, President
Redwood City Rotary Club
5 Maple Way
San Carlos, California

Dear Mr. President:

Our Committee concerned with the history of the Rotary Club of Redwood City is very concerned and troubled over their project. It seems that for over three years one of our distinguished educator members has compiled notes, collected material and photographs during many hours of his spare time. He was never given an opportunity to publish them. Last year we made a concerted effort to arrive at this point. All arrangements of the six large boxes of material were sorted out and studied and an estimate was obtained. The smallest possible cost for a fine lithograph job to cover the typing, editing, proof-work and printing would be \$500.00.

Our Committee feels that this work should be done in a scholarly manner to uphold the wonderful history of this Club and to be a memorial to all those members of the past. This will be much longer lasting than any other type of Club history we could make - film or otherwise.

This amount of money could not be put in our budget last year because of past base of allocation. Although it was not spent, this item was not carried over to the present year. We felt that if every member, starting with the Committee, would donate \$5.00 to this project it would get it far enough along so that when it was printed, we could then sell it for \$1.00 per copy and be able to pay the entire \$500.00 bill.

We feel so strongly about this that if there is no attempt made to get this book published this year the Chairman and the entire Committee believe that they have no function for their existence.

Sincerely yours,

Orval C. Graves
Orval C. Graves, Chairman
Rotary History Committee

CCC:jk

Sequoia Adult School

BROADWAY AND BREWSTER AVENUE *Alan M. Bostwick, Principal*
REDWOOD CITY, CALIFORNIA 94063
369-0404

BOARD OF TRUSTEES

John A. Cost
Mrs. Helen S. Kerwin
Ferris Miles
E. Hugh Taylor
Dean A. Watkins

GEORGE P. CHAFFEY
District Superintendent

F. DEE SANFORD
Deputy Superintendent,
Administrative Services

E. F. ELSON
Asst. Superintendent,
Educational Services

September 28, 1967

Dr. Vincent B. Claypool, President
Rotary Club of Redwood City

Dear President Vince:

Just before our Rotary meeting on Tuesday, Orv Graves showed me a copy of the letter, which he said he had given to you. I want you to know that I take exception to -- or perhaps I should say "disavow" -- two of his statements.

First, Orv suggested that lack of finances prevented me from completing the club history. This, of course, was not a factor. While I did a considerable amount of research while club historian, I did not get to the point of determining costs of publication.

Second, Orv indicated in his final paragraph that the historian's committee could not complete the project unless a particular sum of money was available for publication costs. While agreeing with Orv that the amount in the 1967-68 budget might well be insufficient to put out a quality publication, I want you to know that I am still anxious to assist the club historian (whoever he might be) in completing the project, be the book short, simple, and inexpensive, or be it elaborate and more costly.

I regret that I did not see Orv's letter before he handed it to you. Orv knows of my concern about these points.

Rotarily yours,


Alan M. Bostwick

AMB:lh

cc: Orval Graves

1948-49 Annual Report

REPORT OF THE
COMMISSIONER OF
THE BUREAU OF
INDUSTRIAL
HYGIENE
AND
SAFETY
HEALTH
DEPARTMENT
OF
LABOR

Presented to the Board of Directors
of the Bureau of Industrial Hygiene and Safety

1948-49

Dr. William F. Floyd, Director
Bureau of Industrial Hygiene and Safety

Washington, D.C.

The Bureau of Industrial Hygiene and Safety was organized in 1948 as a result of the merger of the Bureau of Industrial Hygiene and the Bureau of Occupational Safety and Health. The Bureau is responsible for the development and enforcement of standards for the control of occupational hazards to health and safety.

The Bureau's primary function is to protect the health and safety of workers by developing and enforcing standards for the control of occupational hazards to health and safety. This is accomplished through the development of standards, the issuance of permits, and the enforcement of these standards.

The Bureau has been successful in its efforts to protect the health and safety of workers. In 1948-49, the Bureau issued 1,234 permits and enforced 1,234 standards. The Bureau also conducted 1,234 inspections and issued 1,234 citations. The Bureau's efforts have resulted in a significant reduction in the number of occupational injuries and illnesses.

The Bureau's success is due to the cooperation of the Board of Directors, the staff, and the workers. The Bureau will continue to work hard to protect the health and safety of workers in the future.

Respectfully,
William F. Floyd

Director

1949

Washington, D.C.

JOHN R. ROGNAS, O.D.
OPTOMETRIST
CONTACT LENSES

3025 BROADWAY
REDWOOD CITY, CALIF. 94062

February 6, 1968

TELEPHONE
(415) 366-0444

Dr. Vincent Claypool, President
Rotary Club of Redwood City
400 Woodside Rd.
Redwood City, Calif.

Dear President Vince:

The Fellowship Committee would like to present its interim report for activities in 1967-1968.

The committee continued with those traditional fellowship practices which have characterized our club:

- a) Having an official greeter in the outer lobby
- b) Entrance desk directed by our hearty "Custodian of the Glad Hand", greeting members and visitors and assisting the latter in getting acquainted, and with committee members aiding in this hospitality effort.
- c) Presenting information to the president on special guests and visitors.
- d) Committee members making a special point of expressing appreciation to all guest speakers.
- e) New members being assigned to this committee, enlisted as aides to the "Master of the Glad Hand", and encouraged to attend Board of Directors meetings.

A sub-committee was formed to investigate a change of meeting place. Although the membership voted against a change at this time, this committee is remaining active in case further recommendations become advisable, and will maintain liason with the restaurant.

The committee worked with Special Events Committee in planning the Annual Christmas Luncheon.

For the balance of the year the committee will continue these regular activities in order to maintain and enhance the fellowship for which our club is known.

Sincerely,

Jack

John R. Rognas, O.D.

8

September 7, 1967

Dr. Vincent Claypool
Rotary Club of Redwood City
400 Woodside Road
Redwood City, California

Dear President Vince:

The Fellowship Committee would like to present its report of proposed activities for 1967 - 1968 for your consideration.

First, we shall continue on with those activities that now help maintain fine tradition of fellowship among members, visitors, and guests; and second, we will strive to expand these activities toward a greater enhancement of this ideal.

We therefore propose the following:

1. Paul Jones will, of course, continue as our most excellent "Custodian of the Glad Hand", ably assisted in the outer foyer by Ed Stubbe. In addition, I will appoint two of our members, in rotation, to give special attention to visiting Rotarians and introduce them to our members having similar classifications. This assignment will have the further advantage of aiding our new members to become faster acquainted with our whole membership. As in the past, we request that all new members be assigned to this committee and particularly to this greeters post.
2. We plan to have table place cards reading "Reserved for Visiting Rotarians" placed two to a table throughout the dining room, in order to assure a good and friendly circulation to all visitors. (An added advantage to the Treasury can be a fine levied on any of our members who inadvertently sit at a "visitors" place.)
3. Out-of-state and out-of-country visitors shall be personally introduced to our President and be seated at the head table.
4. Have a small supply of R.I. booklet "Brief Facts About Rotary" at greeters table for presentation to guests and guest speakers.
5. New members to wear a green "new member" notation on badge for first year.
6. All committee members will be assigned to watch for any news pertaining to members and report same to President and bul' tin editor.

September 7, 1967

Mr. Vincent Claypool
Rotary Club of Redwood City
400 Woodside Road
Redwood City, California

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We therefore propose the following:

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5. New members to wear a green "new member" notation on badge for first year.
6. All committee members will be assigned to watch for any news pertaining to members and report same to President and put in editor.

7. Since fellowship is a fundamental aspect of Rotary and provides all its activities, the Fellowship Committee stands ready to cooperate and work with you of the activities of the club, and especially with respect to the Sunshine, Music, Recreation, Interclub, and Cashier committees. Please feel free to call on us at any time for this as well as for special projects and events.

All best wishes for a successful year in Rotary

Sincerely yours,

Jack

John R. Rognas, O.D.
Chairman, Fellowship Committee

JRR/

THE

Officially Registered Committee
for the Defense of O.D.

[Handwritten signature]

Executive Director

For information of the Executive Director in regard to

the activities of the Executive Director and the
the fact that on the 14th day of June 1954 the
Executive Director and the Executive Director
the Executive Director of the Executive Director
the Executive Director of the Executive Director
the Executive Director of the Executive Director
the Executive Director of the Executive Director

Rotary Club
Redwood City, Calif

CASHIER'S REPORT OF 1967-68

The primary function of the Cashier is to sell tickets for each lunch & other social functions & then pay the restaurant. The fee collected includes a slight override that takes care of guest tickets in most instances.

A report is turned over to the Treasurer at the conclusion of each meeting indicating amount collected & paid out.

We select a committee to sell tickets each meeting & turn the proceeds over to the restaurant & the Treasurer. One member is asked to serve for the month & then another member the next month so that we have at least 12 members serving on this committee each year. We select the newer members for service on this committee as it will enable them to become acquainted with the other members of the club.

Kon Brown
Kon Brown
Cashier

11
October 3, 1967

Mr. Vincent B. Claypool, President
Rotary Club of Redwood City
5 Maple Way
San Carlos, California

Re: Interservice Club Council

Dear President Vince:

Rotary's representation on this Council is most valuable since Council action is based on an exchange of mutual problems and concerns between clubs.

On behalf of our club, I have already submitted to the Council a plan whereby additional Service Club sign markers may be financed and constructed. Since it took about three years for the initial marker to be completed, we cannot expect this project to be finished during this Rotary year.

Rotarily yours,



Paul C. Keckley

PCK:lc

October 3, 1967

Mr. Vincent B. Claypool, President
Rotary Club of Redwood City
5 Maple Way
San Carlos, California

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Rotarily yours,



Paul C. Keckley

PKK:lc

COPY

September 5, 1967

Mr. Vince Claypool, President
Rotary Club of Redwood City
5 Maple Way
San Carlos, California 94070

Dear President Vince:

The following is the Program Report of the Magazine Committee.

It is our intent to further acquaint our Club Members with the Official Rotary Magazine "ROTARIAN" and encourage each member to read it, thereby becoming aware of Rotary International and International Rotary.

To accomplish this, the committee recommends that a magazine program be exposed to the members once a month through the Fine Masters Time. The President's schedule is usually full, therefore the Finemaster's time could be used for magazine education and fund (fun) raising program.

Some members could be advised by the Finemaster prior to the meeting and generate a lively discussion on articles in the magazine.

Provide a current copy of the magazine to a new member the day of induction.

Provide additional subscriptions to schools and libraries in our area. This may encourage the reading habit of the magazine by our members.

As the first week in January is International "Magazine Week" a program around the magazine for the meeting of that week is intended. A panel discussion or review by the three member committee of the last six months of magazine information and articles before the club, can be developed.

Our International Seed Program by Tom Poora should be exposed through the magazine as one of our continuous and far reaching projects.

We, the committee will endeavor to work the above ideas into the programs.

JOE LODI, Chairman, Magazine Committee
Jud Schurtz
Hal Hjertberg

September 5, 1957

Mr. Vince Claypool, President
Rotary Club of Redwood City
5 Bayway
San Carlos, California 94070

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JOE BODI, Chairman, Magazine Committee
Jed Schuman
Hal Haysberg

September 19, 1967

Vincent Claypool, President
Redwood City Rotary Club
Redwood City, California

Re: Special Events
Committee

Dear President "Vince":

At this point, four regular functions are contemplated:

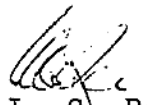
October 3: Golf Game and Barbeque and Horse Shoe Tourney.
(Co-Chairmen are busy working on these events)

December Christmas Party, with wives in attendance. A
two hour function instead of regular period.
Program planning is in the mill.

March 1974 World Understanding Event. A special chairman
will be presiding. We are searching for an
interesting program.

June 25: Debunking --- Bye, Bye, Vincent, nice knowing
you.

Rotarily yours,


L. C. Reese
Special Events Chairman

Feb. 7, 1968

Dear Vince:

Inasmuch as I did not give my oral report yesterday, I hereby present my written report for the Rotary Club's Sports and Recreation Committee.

In recent years this group's activities were confined to three events, only two of which were basically those of the Redwood City club. (1) The golf tournament and barbecue in early October, (2) the bowling league running from Fall to Spring, and (3) the annual Canoe races on Russian River.

Each of these activities is already completed, and the Sports Committee is now conducting a poll to determine whether members of the club would like to have another activity prior to the end of this fiscal year in June.

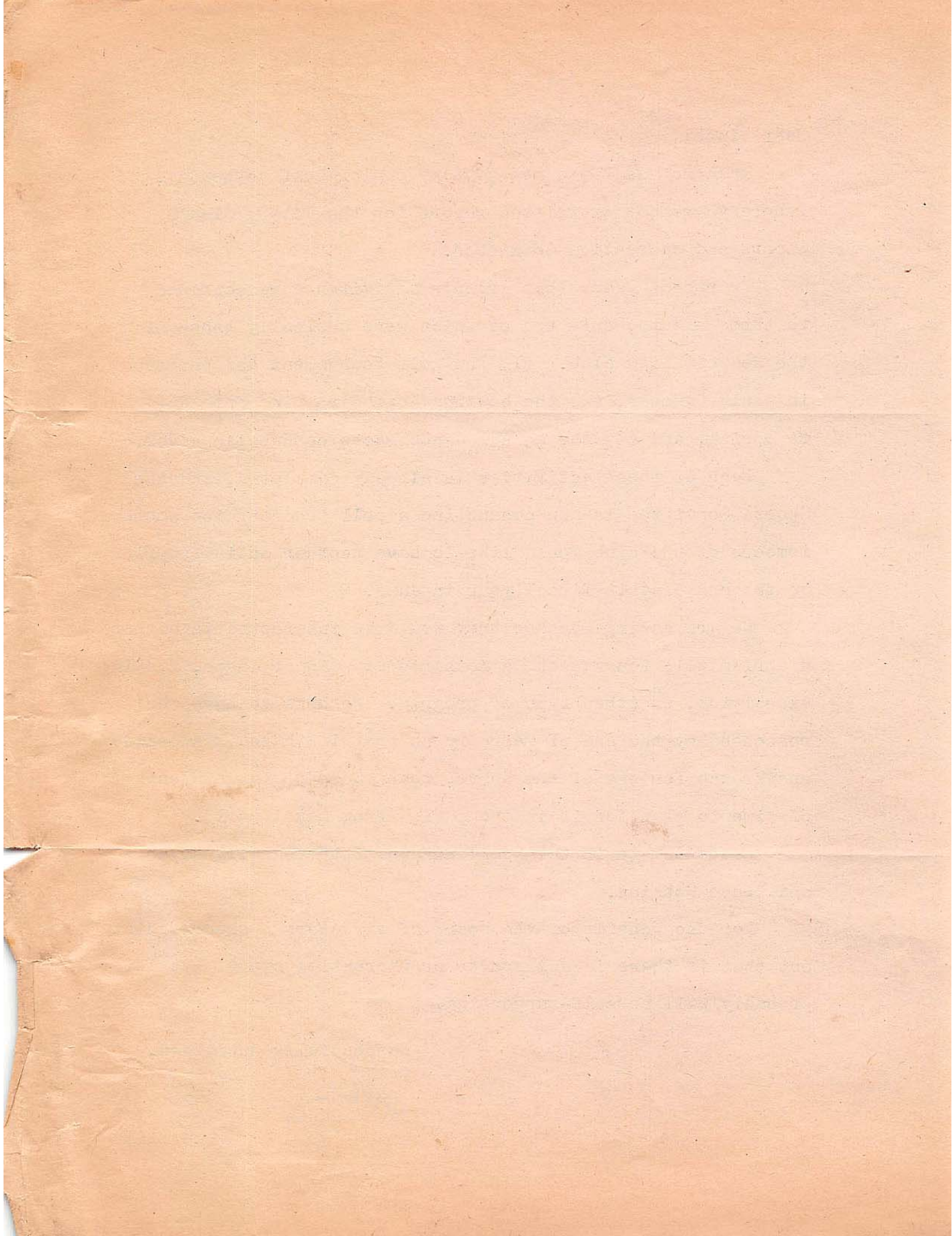
We are asking whether they would be interested in either a spring golf tournament, a Mother's Day dinner dance, fishing expedition, or other type of program. We hope to have the responses by the end of February so that if there is a decided preference for one of the above, that there would be plenty of time to plan for it in the period from May 1 to 15.

Assisting me in this poll are Committeemen Bill Royar and Bruce Hopkins.

For the benefit of the board of directors I should point out that if there is any sports or recreation event that it probably will be self-supporting.

Respectfully submitted,


Dave Schutz



14 App.

ROBERT G. BROWN, M. D.
OBSTETRICS AND GYNECOLOGY

77 BIRCH STREET
REDWOOD CITY, CALIFORNIA 94062

TELEPHONE
369-4601

July 31, 1967

Dr. Vincent Claypool
No. 5 Maple Way
San Carlos, California

Dear Vince:

= On July 28th we met with the Program Chairman Jim Williams and John Haverland, Fritz Hageboeck, Tom Poore, chairman of the avenues of service to discuss the years programs.

The general tone of the conversation was to the effect that in previous years we have actually done very well as far as representing the various avenues of service in our programs.

We particularly talked about Clay Johnson's letter of July 12th, last year, to John Essen requesting consideration in program time for dealing with membership. It was the consensus of the meeting that interclub problems of this sort plus the classification and etc. would probably better be considered at intervals throughout the year in the bulletin. This would not only call it to the attention of the members but would be in writing so they could refer back to it.

Several members of the meeting felt that the Program Chairman should be very cautious about cancelling programs for other programs. Jim Williams is aware of this problem and will make an effort to not have scheduled programs cancelled except in very unusual circumstances. It was suggested to Jim that he think in advance of programs that would be more or less routine depending upon the season of the year, such as Christmas etc. and keep in mind the scheduled Rotary functions such as barbecues and installation etc. so that the monthly Program Chairman will not schedule the program at these times and then later find that he has to cancel it.

I have asked that the Avenue Chairmen send a letter to Jim Williams with copies to you and I about any programs that they feel would be important during the year in their avenue of service.

It was also suggested by this group that the program chairman evaluate each program and make a confidential record as to its worth. It would be saved from year to year so that programs could be evaluated in the future. There is of course some hazard to this as this might be embarrassing under certain circumstances if it was not kept confidential.

It was also suggested that we make an effort during the coming year to have some positive programs about the poverty areas and possibly cooperate with the Bayshore Club on such a program.

Rotarily yours,
RGB
Robert G. Brown, M.D.

RGB:ew

September 28, 1967

Dr. Vincent Claypool
5 Maple Way
San Carlos, California

Dear President Vince:

As per your request, I will outline the plans for the Program Committee for the coming year.

Some time about the 1st of August, the Program Committee and the four avenue chairmen had a meeting. The emphasis for the year will be exploring the four avenues of service. We have appointed eleven monthly Program Chairmen of which three are new members, two are members who have not been program chairmen previously, and the balance of men who have done program work before.

We will continue to try to secure interesting programs for our club. We will welcome any suggestions as to how we may improve our programs, and we would appreciate it if our members would tell us of interesting programs they have heard while attending other meetings. Programs are only as good as the individual men who are endeavoring to secure best possible programs available.

I feel we have a terrific committee, and we should have a good year program-wise.

Respectfully submitted,

JAMES S. WILLIAMS,
Program Chairman
Redwood City Rotary Club

JSW:lv

September 28, 1967

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5 Maple Way
San Carlos, California

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Respectfully submitted,

JAMES S. WILLIAMS,
Program Chairman
Redwood City Rotary Club

JSW:lv

Mr. Vincent Claypool
President
Redwood City Rotary Club

Subject: Report on Public Relations Committee, 1967-68

Dear Vince:

My committee report on the Public Relations Committee activities for 1967-68 can be summarized quite briefly.

As indicated in the R.I. leaflet on Public Relations I intend to provide information about the club's activities and projects where I feel it is of a newsworthy nature. In order to gather this information I have requested the SPOKE editor to mention in SPOKE that chairmen should keep me posted on their committees' activities.

I also intend to send news releases to the Tribune and possibly other news media on outstanding speakers, District Governor Visitation, Rotary Scholarship awards and other similar events during the Rotary year which merit news coverage.

It is not in my opinion the responsibility of the Public Relations Committee to keep the members of the Club informed on Club activities as I believe this is the job for the SPOKE editor.

I will also rely heavily on you, Vince, as Club President to keep me posted on worthy Rotary events which you want to have publicized.

I Do not believe my committee requires any funds to operate.

Sincerely,
Paul A. Brunkow
Paul A. Brunkow
Chairman
Public Relations Committee

2

Mr. Vincent Claypool
President
Redwood City Rotary Club

Subject: Report on Public Relations Committee, 1967-68

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Sincerely,

Paul A. Brennan
Chairman
Public Relations Committee

17

REPORT OF ROTARY INFORMATION COMMITTEE
YEAR 1967-68

Dear President Claypool:

The Rotary Information Committee held its first meeting at the recent Club Assembly in July. The members are all Past Presidents and are well-qualified to carry on the excellent work of the previous committees.

It was determined at the meeting that the Rotary Information Committee will continue the program of active instruction and assimilation of proposed members into the Rotary program. Also, it will keep the membership informed of any new developments in Rotary as they might occur.

As in the past, it is the intention of the committee to continue the use of the Fireside Meeting at the homes of Rotarians to instruct and inform prospective members about Rotary.

It is the desire of the committee to speed the processing time of each new-member proposal card. This can be accomplished by sending the proposed member card to both the Classification and the Membership Committees simultaneously.


The use of late afternoon meetings in the office of a Rotary member for the purpose of instructing proposed new members will also be utilized.

The committee also plans to participate in club programs from time to time in order to keep the membership posted on any changes in Rotary as set down by Rotary International. The Rotary Spoke will be used to announce new developments to the members.

At the indoctrination meetings, it is our aim to ask each committee member to discuss an assigned facet of Rotary. In this manner, the basic information of Rotary (i.e., the ideals, objects, demands, and obligations of membership) will be conveyed to the prospective member in the anticipation that he will then be able to appreciate the full potential of Rotary.

The Rotary Information Committee welcomes any suggestions that you or the Board of Directors may make to further the efficiency of its work.

Yours in Rotary,


Clyde Grippen, Chairman
Rotary Information Committee

REPORT OF ROTARY INFORMATION COMMITTEE
YEAR 1967-68

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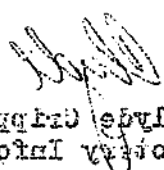
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The Rotary Information Committee welcomes any suggestions that you or the Board of Directors may make to further the efficiency of its work.

Yours in Rotary,


Clyde Gishpold, Chairman
Rotary Information Committee

January 31, 1968

Report to: President Vince Claypool

From: Sergeant-at-Arms Committee

Subject: Review of First Half of Year

The work of the Sergeant-at-Arms Committee has taken place pretty much as outlined in our Committee Report of September 19, 1967.

We wish to acknowledge the assistance given to us in collecting the money by Don Halbush and to point out to the Board the very fine job that has been done weekly by all the finemasters. We feel that the fining has been well received and has promoted fellowship and contributed to the organization more ways than just monetarily.

There are some problems that we are aware of which we feel should be pointed out to the Board for consideration as follows:

- A) It is difficult to collect the dollar fine from members who leave early. Very often we miss them or have to chase them out the door. It would help if the President would announce at each meeting the specific time when members leaving early could leave and remind them to pay their dollar at that time.
- B) We have not been too diligent about the fine exempt badge. Sometimes the finemasters have forgotten to auction it off, and occasionally there has been some confusion as to whether or not this should be done by the finemaster or the President.
- C) One of the most difficult problems in collecting fines is in making change for large bills. The time is limited and the pace is very fast and the room crowded. It would help if no fines less than a dollar were levied.
- D) The collection box now used with the bobcat head is not suitable for collecting the number of bills involved. In addition it is not the best thing in the world to be passing around, over the dinner table. The committee requests approval of funds to acquire an adequate collection box.
- E) The facilities provided us by the restaurant could be improved considerably by the removal of their storage of unused equipment, old doors, etc. from the back of the room. Either they place the tables so close together that we (and the waitresses) can't get down the aisles, or when they open the aisles, they crowd the front entryway. The extra room that would be provided would make it possible for wider aisles and adequate room at the entry for selling tickets, greeting guests, etc.

Respectfully submitted,

Dick M. Wilkinson
Carl Mabie

18

August 1, 1967

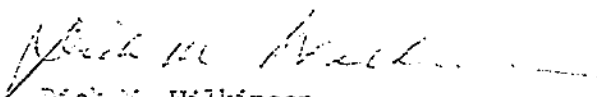
Memo to: Rotary Finemasters

Subject: Procedures

Rotary President Vince Claypool has appointed Carl Mabie and myself to serve as Sergeant at Arms for this year. One of our duties will be to select finemasters for each weekly meeting. We have prepared a schedule for the next five months which we will review with you.

There are a few points that we feel might be helpful to you:

- 1) The finemaster should use his ingenuity in fining so that the result is humorous but not embarrassing. Recent comments indicate that quizzes and jokes not related to Rotary should be discouraged. Fines bringing attention to individual Rotarians for accomplishments in the community, names in the paper, new cars and grandchildren are generally well received. The Club has become so large that it is difficult for members to know every other member and their classification. However a certain amount of fining along this vein contributes to improved fellowship. It is suggested that some warning be given such as advising the potential finnee to study the membership roster prior to the meeting.
- 2) There is a \$2 limit on fines in our Club, unless the member wishes to pay more. We do not fine visiting Rotarians or guests.
- 3) The fining is supposed to take seven minutes, beginning at 12:53 and ending at 1:00 p.m. Please be punctual so that time is not taken away from the speaker.
- 4) Some members are "fine prone" in that they tend to be fined more often than others. Finemasters are encouraged to spread the fines around and include those who haven't been fined. At one time we attempted to keep a record of those fines but no one in the Club has the time to spend on this. It is suggested to you as a potential finemaster that you mark a roster for two or three meetings in advance of your turn and avoid fining those you have marked.
- 5) On the last meeting of each month, the Fine Exempt Badge should be auctioned. This is done by a Dutch auction and each bidder pays the difference between his bid and the previous bid. The successful bidder is the one who bid last when the bell goes off. The bell will be rung by President Vince Claypool. Receipt of the Fine Exempt Badge makes a member immune from fining for the following month.
- 6) On the first meeting of each month the finemaster can fine all members having anniversaries or birthdays in that month. Please contact Lou Rolla for the names and pass your list along to the finemaster following you so that he can catch up on the birthdays and anniversaries of members not present at the first meeting of the month.
- 7) The Budget Committee anticipates annual income of approximately \$1700 from fines. This means that each finemaster must average \$35 a meeting.


Dick M. Wilkinson
Sergeant at Arms

Sequoia High School

BROADWAY AND BREWSTER AVENUE
REDWOOD CITY, CALIFORNIA 94063
369-1412

Robert E. Biggs, Principal

19.
BOARD OF TRUSTEES
John A. Cost
Mrs. Helen S. Kerwin
Ferris Miles
Ernest L. Nelson, M. D.
Dean A. Watlons
GEORGE P. CHAFFEY
District Superintendent
F. DEE SANFORD
Asst. Superintendent, Business
E. F. ELSON
Asst. Superintendent, Instruction

August 14, 1967

To: Dr. Robert G. Brown
Director Responsible


From: Robert E. Biggs
Chairman
Song Leader Committee

Plan:

Song leaders will endeavor to provide two songs at each meeting. For the year 1967-1968 an attempt will be made to present a more varied selection of songs, including the second number--the Rotary song.

However, to expedite the above provision of song sheets or the Rotary song book in sufficient quantity for the membership will be required.

I therefore recommend that fifty (\$50.00) dollars be budgeted in 1967-1968 for the purchase of Rotary song books, with the goal of eventually purchasing books in sufficient quantity to provide one for every two members.


Robert E. Biggs

14
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Redwood City Rotary Club
Sports and Recreation Committee
Preliminary Report '67-8

The biggest event being undertaken by the Sports and Recreation Committee during 1967-68 is the annual golf tournament and barbecue on Tuesday, Oct. 3.

It is anticipated that nearly 30 club members will participate in the nine-hole tournament starting at 4 p. m. This will be followed at 7 p. m. by the barbecue which will constitute the regular meeting for that date.

Bill Royer and your committee chairman are working out the golfing details. Clyde Crippen has a sub-committee handling the barbecue.

There were two district activities during September, however, there were no local participants. One was the annual canoe regatta on Russian River, Sept. 12, and the other was the district golf tournament at Sonoma, Sept. 13.

The club again has an able bowling team representing it in league competition. This league will continue play throughout the fall and winter months with approximately eight men sharing playing time.

There has been some discussion about a possible horseshoe tournament with Stofe Stofle making preliminary studies as to whether there would be adequate club participation to warrant the effort.

In addition, there has been some discussion about a fishing outing, and again the committee is polling members to determine whether there is sufficient interest to make definite plans.

The committee recommends to the club's Board of Directors that it consider reinstituting the husband and wife barbecues which were dropped several years ago after the death of Fred Kuhn.

Respectfully submitted,
David N. Schutz, chairman

Sept. 1967

Rotary Club of Redwood City
P.O. Box 871
Redwood City, Calif.

Attn: Vince Claypool

Gentlemen:

We, the Sunshine Committee propose the following:

On the birth date of each member, a birthday card will be mailed with best wishes by the Rotary Club.

On the anniversary date of each member a card with best wishes from the Rotary Club will be mailed.

If a member of the Club or his wife is hospitalized a planter or flowers will be sent to him or her with a get well for a speedy recovery card enclosed, also at the luncheon meeting it will be announced. There will be "Get Well Cards" available for any member that wishes to do so.

On the announcement of a sick member or his wife, a committee member of the Sunshine Committee will visit him or her and will report at the meeting to follow.

Hoping that this program is agreeable to you.

I remain,

THE COMMITTEE

Max Gerfen
Reverend Haverland
Louis Rolla, Chairman

COMMUNITY SERVICE



CHARLES-DON TIRES, INC.

1475 VETERANS BLVD. (AT CHESTNUT) REDWOOD CITY, CALIFORNIA

Wholesale-Retail

PHONE
368-4131
(Area Code 415)

September 28, 1967

Mr. Vincent Claypool
5 Maple Way
San Carlos, Calif.

Dear Mr. Claypool:

After reviewing many avenues for a project for the Safety Committee, I have chosen what I feel is a very excellent and necessary project for the Safety Committee to undertake.

Enclosed is a brochure which is self-explanatory. This would be distributed to schools and to homes by the Fire Dept. under the direction of the Fire Marshal during their home inspection program, which is now in progress. The cost of printing these brochures would be \$118.00 for 5000 or \$208.00 for 10,000.

As soon as I am given the O.K. for this expenditure, the Safety Committee will proceed in the proper manner. Also, if Rotary is called upon to assist in the Annual Auto Check-up, I feel we would be committed to do so as another project.

Yours until debunking,

Chairman of Safety Committee

Sequoia Union High School District

480 JAMES AVENUE, REDWOOD CITY, CALIFORNIA 94063

Administrative Offices (415) 369-1412

BOARD OF TRUSTEES

John A. Cost
Mrs. Helen S. Kerwin
Ferris Miles
E. Hugh Taylor
Dean A. Watkins

GEORGE P. CHAFFEY
District Superintendent

E. F. ELSON
Asst. Superintendent,
Educational Services

September 6, 1967

Dr. Vincent B. Claypool
President, Redwood City Rotary Club
5 Maple Way
San Carlos, California

Dear Vince:

Our Interact Committee, which also includes Jim Fitzgerald and Rod Webster, met informally to consider our committee's activities, to review problems, and to make recommendations for this report.

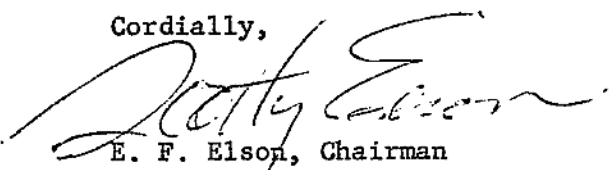
We are cognizant of the fact that many efforts have gone into an attempt to get an Interact Club started in one of our two high schools within Redwood City Rotary's jurisdiction, and we have discussed some of the reasons for the failure of this attempt. You and Bob Biggs have certainly gone as far as a principal should go in urging a new venture upon a student body, and I have no reason to believe that Woodside's principal has not made proper overtures to his student body, yet no one of you was able to form an Interact Club.

It is the belief of our committee that the magic ingredient of personal enthusiasm on the part of an energetic teacher-sponsor is what is needed to make an Interact Club go, both in terms of sheer existence and of meaningful rewards. Finding such a person is apparently not easy, and it may be that it will be a long time before there is success, but we don't conclude that previous failure is any reason for not trying again.

Our only recommendation, then, is the two principals be approached again and invited to find out whether students have an interest in such a club and whether a good teacher-sponsor is available. Possibly the approach should be to find out whether a potential sponsor exists. If he does, student interest could much more easily be ascertained. Too, he could be provided with materials on Interact to heighten his interest and to make his task easier.

As chairman of the Interact Committee I will take the responsibility for approaching the two high school principals again and discussing the matter with them.

Cordially,



E. F. Elson, Chairman
Interact Committee

EFE:ob
cc: Mr. James E. Fitzgerald
Dr. Roger Webster

Sequoia High School

BROADWAY AND BREWSTER AVENUE
REDWOOD CITY, CALIFORNIA 94063
369-1412

Robert E. Biggs, Principal

25A
BOARD OF TRUSTEES
John A. Cost
Mrs. Helen S. Kerwin
Ferris Miles
Ernest L. Nelson, M. D.
Dean A. Watkins
GEORGE P. CHAFFEY
District Superintendent
F. DEE SANFORD
Asst. Superintendent, Business
E. F. ELSON
Asst. Superintendent, Instruction

August 14, 1967

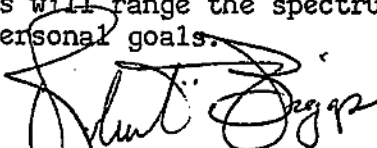
To: Rev. John B. Haverlund
Director Responsible

From: Robert E. Biggs
Chairman
Student Guests Committee

Plan:

The chairman will be responsible for inviting and acting as host to student guests throughout the year. Each student will attend three meetings as the guest of Rotary, be introduced to the membership as a whole and, if possible and appropriate, be presented individually to a member whose vocation is similar to the student's goal; the student would be this Rotarian's luncheon guest at least one week of the student's four weeks in attendance.

Near the close of the school year, but when appropriate in terms of the program schedule, all of the student guests (eight or nine) will participate in a group presentation. Each student in the group will have two to three minutes to describe some of his impressions of Rotary and something of his future plans and the impact his school and community have made upon him. Student guests will range the spectrum of student-school activities and personal goals.


Robert E. Biggs

26A

August 20, 1967

YOUTH COMMITTEE REPORT

The Youth Committee will continue the support of the youth groups which have traditionally been supported, and for which funds have been budgeted. Members of the Committee will maintain contact with each group with the purpose of offering more intensive personal help of the club should it be needed as well as to evaluate the program and our involvement. The committee will also see to the timely disbursement of the budgeted funds.

The groups are as follows:

1. American Field Service	\$100.00
2. YMCA Camperships	150.00
3. Boy Scouts of America	60.00
4. Girl Scouts of America	60.00
5. Cub Scouts	10.00
6. Babe Ruth League	150.00
7. Handicapped Children	40.00

As a new project, a search is under way to find a means of involving the Club membership on a personal (as opposed to financial) basis in the poverty area of Redwood City. Contact has been made with the Federal funded agencies and will be made with the schools to determine where our efforts might be most productive. At such time as a likely project is devised, a proposal will be made to the Board for suggestions and approval.

The aims and benefits of such a program might be:

1. To help shape the attitudes and aspirations of the Youth through wider and meaningful contact.

Page 2.
Youth Committee Report

2. To demonstrate the sympathy and interest of another segment of the population which might presently be considered unsympathetic or perhaps hostile.
3. To bridge economic and social barriers by working together with people of this area toward some common, practical goal.
4. Through the above to help towards developing a more cohesive and understanding community.

That the need is there, none would deny. It remains for the Committee (and for that matter, the Club as a whole) to find practical ways of working toward these goals.

Respectfully submitted,

Robert L. Pierce
Chairman, Youth Committee

September 8, 1967

27A

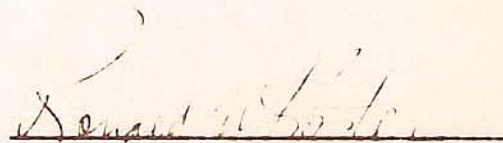
1967 TREE GROWING COMMITTEE REPORT

During the past year the committee corresponded with all the foreign clubs from which we have tree seeds growing. We received answers from four clubs; Choshi, Japan; Akashi, Japan; Ashibetsu, Japan and Bjerringbro, Denmark. On August 15th we also had a visit from Mr. Kennedy Moore, who is past president of the Balclutha, New Zealand club, from which we also have trees growing although we did not receive an answer to our Christmas message of last year.

The committee members had uniformly poor luck in raising and growing the tree seeds so that our total number of trees is somewhat less than we had on hand at this time last year due to the fact that some two hundred (200) trees were given to the Rotary Club in San Carlos. During the first six months of 1967 no new seeds had arrived. During the year of 1967-68 the committee members will be given additional seeds and encouraged to use a planting mix which we have available which is donated by Bill Enomoto. Some additional members will be sought to replace those who are not able to accomodate more trees.

Approximately seventy-five (75) trees are reserved for the Cañada Campus of C.S.M. The landscape artist wants these trees for transplanting in the fall of 1969. All the trees that he indicated he would like to have are now presently on hand.

This committee has also been designated as the tree distribution committee. These trees designated for C.S.M. are the only trees that have been requested at this time.



Ronald W. Koster, Chairman

76
28A

Roger A. Webster, D.D.S.

950 WOODSIDE ROAD
REDWOOD CITY, CALIFORNIA
EMERSON 8-3160

July 26, 1967

Rev. John B. Haverland
Chairman and Director: Community Service
Rotary Club, Redwood City
178 Clinton Ave.
Redwood City, Calif.

Re: Scholarship Committee
Recommendations and Budget

Dear John:

This is a resume of our committee's outline for the year 1967-1968.

1. Recommend that we give five (5) scholarships to the three High Schools mentioned: Sequoia, San Carlos and Woodside.

2. Will send information and applications to the above named schools by February 15, 1968.

3. Will request that these applications be back in our hands by April 10, 1968.

4. Will have interviews and make selections by May 1, 1968.

5. Will have selected candidates at one of our Tuesday meetings before the close of school.

6. Will present students with certificate or plaque at school's Award Night.

In the past we have presented our selected scholarship students with an award letter. It is the general feeling of this committee that a more appropriate award, such as a plaque or certificate, should be awarded to replace the letter. This will be taken up with the Board in the near future.

Respectfully Submitted,

Rod Webster

Chairman, Scholarship
Committee

SIDNEY L. BERLIN
JAMES B. O'GRADY
GEORGE DOLL
I. R. GOODMAN
ARTHUR J. POLLOCK
DONALD LOBREE
OF COUNSEL

BERLIN, O'GRADY, DOLL & GOODMAN
ATTORNEYS AT LAW
515 ALLERTON STREET - P. O. BOX 111
REDWOOD CITY, CALIFORNIA 94064
TELEPHONE (415) 369-2911

PLEASE REFER TO OUR
FILE NUMBER:
649

July 18 1967

Dr. Vincent Claypool, President
Rotary Club of Redwood City
5 Maple Way
San Carlos, California

Re: ROTARY CLUB OF REDWOOD CITY

Dear Vince:

Enclosed is a copy of Form 990-A, Return of Organization Exempt from Income Tax for the Redwood City Rotary Trust for the taxable year that ended June 30, 1967.

The assets of the trust as of June 30, 1967, consist of the following:

- Savings Account #26251-9 at Wells Fargo Bank, Main & Broadway, Redwood City, with a balance of \$2,897.23.
- 189 sh. Southern California Edison Company, common stock.
- 40 sh. F. W. Woolworth Company, common stock.
- 100 sh. Mobil Oil Company, common stock.
- 50 sh. General Motors Corporation, common stock.

It is my understanding that the board will soon appoint a new Trustee to replace Gus Grant for a term to expire as of October 16, 1969.

Best regards.

Very truly yours,

George Doll
GEORGE DOLL

GD:jc
enc
cc

Arthur D. Janssen
William H. Royer
E. Judson Shurtz

RETURN OF ORGANIZATION EXEMPT FROM INCOME TAX

Section 501(c)(3)
of the Code

or other taxable year beginning 7-1-66, 1965, and ending 6-30-67, 19

PLEASE TYPE OR PRINT

Name: REDWOOD CITY ROTARY TRUST
Employer Identification No.: 94-6104201
Number and street: c/o George Doll, Attorney at Law, 515 Allerton Street
City or town, State, and ZIP Address: P. O. Box 111, Redwood City, California 94064

Enter the name and address used on your return for 1964 (if the same as above, write "Same"). If none filed, give reason.

PART I Part I (pages 1 and 2) information required pursuant to Sections 6033, 6001 and other applicable sections of the Internal Revenue Code. NOTE: One copy of Part I and two copies of Part II must be filed.

Line No.		
1.	Gross sales or receipts from business activities	
2.	Less: Cost of goods sold and/or of operations (attach schedule)	
3.	Gross profit from business activities	
4.	Interest	98.81
5.	Dividends	685.14
6.	Rents	
7.	Royalties	
8.	Gain (or loss) from sale of assets, excluding inventory items (See Instruction 8)	
9.	Other income (attach schedule.—Do not include contributions, gifts, grants, etc. (See line 17.))	
10.	Total gross income (lines 3 to 9, inclusive)	783.95
11.	Expenses of earning gross income from column 3, Schedule A	
DISBURSEMENTS MADE WITHIN THE YEAR OUT OF CURRENT OR ACCUMULATED INCOME FOR PURPOSES FOR WHICH EXEMPT, AND ACCUMULATION OF INCOME		
12.	Expenses of distributing current or accumulated income from column 4, Schedule A	-0-
13.	Contributions, gifts, grants, scholarships, etc. (See Instruction 13)	
14.	Accumulation of income within the year (line 10 less the sum of lines 11, 12, and 13)	783.95
15.	Aggregate accumulation of income at beginning of the year	(2,113.28)
16.	Aggregate accumulation of income at end of the year	(2,897.23)
RECEIPTS NOT REPORTED ELSEWHERE		
17.	Contributions, gifts, grants, etc., received (See Instruction 17)	-0-
18.	Less: Expenses of raising and collecting amount on line 17, from column 5, Schedule A	
19.	Net contributions, gifts, grants, etc., received	-0-
DISBURSEMENTS MADE OUT OF PRINCIPAL FOR PURPOSES FOR WHICH EXEMPT		
20.	Expenses of distributing principal from column 6, Schedule A	
21.	Contributions, gifts, grants, scholarships, etc.: (a) Paid out in prior years (.....)	
	(b) Paid out within the year (See Instruction 21).....	-0-

Schedule A.—Allocation of Expenses (See Instructions for Attachments Required)

1. Item	2. Total	3. Expenses of earning gross income	4. Expenses of distributing income	5. Expenses of raising and collecting principal	6. Expenses of distributing principal
(a) Compensation of officers, etc.					
(b) Other salaries and wages					
(c) Interest					
(d) Taxes					
(e) Rent					
(f) Depreciation (and depletion)					
(g) Miscellaneous expenses (attach sch.)					
(h) Totals		Enter on line 11	Enter on line 12	Enter on line 18	Enter on line 20

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief it is true, correct, and complete. If prepared by a person other than taxpayer, his declaration is based on all information of which he has any knowledge.

CORPORATE SEAL 7-18-67 Date
Signature of officer 515 Allerton Street, Redwood City, Cal 94064 Title
7-18-67 Date Individual or firm signature of preparer Address

ASSETS	Beginning of Year		End of Year	
	(A) Amount	(B) Total	(C) Amount	(D) Total
1. Cash.....		2,113.28		2,897.23
2. Accounts receivable (See instructions).....				
(a) Less allowance for bad debts.....				
3. Notes receivable (See instructions).....				
(a) Less allowance for bad debts.....				
4. Inventories.....				
5. Investments in governmental obligations.....				
6. Investments in nongovernmental bonds, etc.....				
7. Investments in corporate stocks (See instructions).....		9,067.85		9,067.85
8. Mortgage loans (Number of loans _____).....				
9. Other investments (attach schedule).....				
10. Depreciable (and depletable) assets (attach schedule).....				
(a) Less accumulated depreciation (and depletion).....				
11. Land.....				
12. Other assets (attach schedule).....				
13. Total assets.....		11,181.13		11,965.08
LIABILITIES AND NET WORTH				
14. Accounts payable (See instructions).....				
15. Contributions, gifts, grants, etc., payable.....				
16. (a) Bonds and notes payable (See instructions).....				
(b) Mortgages payable.....				
17. Other liabilities (attach schedule).....				
18. Capital stock: (a) Preferred stock.....				
(b) Common stock.....				
19. Membership certificates.....				
20. Principal or other capital.....		10,000.00		10,000.00
21. Reserves (attach schedule).....				
22. Accumulated income or earned surplus:				
(a) Attributable to ordinary income.....				
(b) Attributable to gains from sale of assets.....		1,181.13		1,965.08
23. Total liabilities and net worth.....		11,181.13		11,965.08

1. Date of current exemption letter 10-2-56
2. Attach a detailed statement of the nature of your charitable, business, and all other activities. * see below
3. Have you attached the information required by:
 (a) Instruction 1? Yes No
 (b) Instruction 1? Yes No
4. Have you filed a tax return on Form 990-T for this year? Yes No
 If "Yes," where filed? _____
5. In what year was your organization formed? 1954
 What state or country? California
6. If successor to previously existing organization(s), give name(s) and address(es) of the predecessor organization(s) _____
7. If you have capital stock issued and outstanding, state with respect to each class of stock—
 (a) The number of shares outstanding.....
 (b) The number of shares held by individuals.....
 (c) The number of shares held by organizations.....
 (d) The number of shareholders at end of year.....
 (e) Whether any dividends may be paid..... Yes No
8. If you acquired capital assets out of income, attach itemized list and amount thereof.
9. Have any changes not previously reported to the Internal Revenue Service been made in your articles of incorporation or bylaws or other instruments of similar import? Yes No
 If "Yes," attach a copy of the amendments.
10. Have you had any sources of income or engaged in any activities not previously reported to the Internal Revenue Service? Yes No
 If "Yes," attach detailed statement.

11. Did you hold any real property for rental purposes with respect to which there is an indebtedness incurred in acquiring the property or in making improvements thereto or which was acquired subject to a mortgage or similar lien? Yes No
 If "Yes," attach detailed statement.
12. Have you during the year advocated or opposed (including the publishing or distributing of statements) any national, State, or local legislation? Yes No
 If "Yes," attach a detailed description of such activities and copies of any such statements.
13. Have you during the year participated in, or intervened in (including the publishing or distributing of statements) any political campaign on behalf of or in support of any candidate for public office? Yes No
 If "Yes," attach a detailed description of such activities and copies of any such statements.
14. After July 1, 1950, did—
 The creator of your organization, or
 A contributor to your organization, or
 A brother or sister (whole or half blood), spouse, ancestor, or lineal descendant of such creator or contributor, or
 A corporation owned (50 percent or more of voting stock or 50 percent or more of value of all stock) directly or indirectly by such creator or contributor—
 (a) Borrow any part of your income or corpus? Yes No
 (b) Receive any compensation for personal services from you? Yes No
 (c) Have any part of your services or assets made available to him? Yes No
 (d) Purchase any securities or other property from you? Yes No
 (e) Sell any securities or other property to you? Yes No
 (f) Receive any of your income or corpus in any other transaction? Yes No
- If answer to any question is "Yes," attach detailed statement unless previously reported. If previously reported, give year(s).
15. Do you hold 5 percent or more of any class of stock in any corporation? Yes No
 If "Yes," you must submit the information required by the instructions for Schedule B.

to invest trust funds and to use the income for college or university scholarships for needy and worthy young men and women residing in San Mateo County.

INTERNATIONAL SERVICE

STANLEY T. SOHOLT, M. D.
139 ARCH STREET
REDWOOD CITY, CALIF. 94062
PHONE 366-8409
ORTHOPEDIC SURGERY

September 29th. 1967.

Dr. Vincent Claypool,
President
Rotary Club of Redwood City
5 Maple Way
San Carlos, California.

Dear President Vince,

As Chairman of the International Contacts Committee, it is my plan to continue contacts, by keeping communications with international correspondence as it arrives and trying to re-establish some of the old international contacts from previous correspondence.

It is anticipated that we will progress with the correspondence with our matched clubs and we will set up a plan to have the individual club members take part in this correspondence program.

Sincerely yours,

Stan. D.
Stanley T. Soholt, M. D.

STS.cm

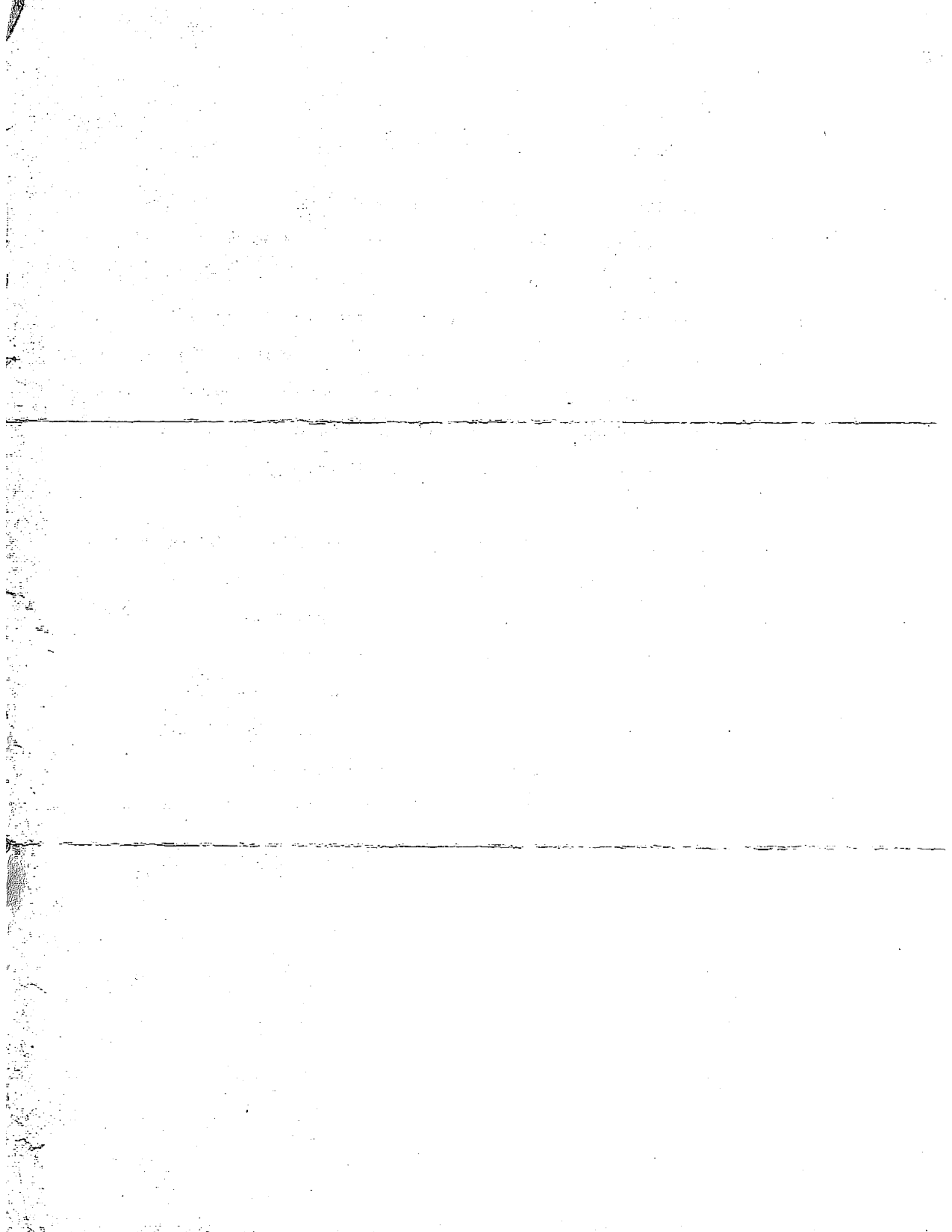
World Community Service Committee
International Medical Project Section

Since the initial report in September the work of this section has consisted mainly of continued collection of medical samples and packaged drugs from offices of local physicians, and boxing and storage of same against the day when enough are on hand for a truckload to go to the collection depot at Santa Barbara at the headquarters of the Direct Relief Foundation. In addition, we have also been collecting instruments from physician's offices which may be used in overseas hospitals and dispensaries. Collection of drugs has been less than we wish, since both our club and the Women's Auxiliary of the County Medical Society are both collecting for the same Foundation.

In preparation for an anticipated shipment we have obtained 200 collapsible cardboard cartons from the International Paper Company, of San Jose, for packaging, and we have also arranged once more for the aid of the XL Freight Transport Company of San Jose in trucking our load to Santa Barbara, when the time arrives.

Contact is being made with the HOPE project to ascertain their needs for some article of equipment within an approximate range of \$100 which the club might supply, in the same manner that a tape-recorder was given two years ago. As soon as this has been determined the project will be presented to the Executive Committee for approval.

Ferrall H. Moore, M.D.



31B

REDWOOD CITY ROTARY CLUB
COMMITTEE REPORT

WORLD COMMUNITY SERVICE and S O S PROJECT

Chairman and sole member Clif Woodhams

The committee will see to the collective monthly of the
commitment for the support of Heinrich Winkler in the
S.O.S. Children's Village, and will act at the direction
of the president on such matters as may be directed for
consideration.

Clif Woodhams

REDWOOD CITY ROTARY CLUB

COMMITTEE REPORT

WORLD COMMUNITY SERVICE and S.O.S. PROJECT

Chairman and sole member: Cliff Woodhams

The committee will see to the collection monthly of the
commitment for the support of Hainrich Winkler in the
S.O.S. Children's Village, and will act as the director
of the president on such matters as may be directed for
consideration.

Cliff Woodhams

3181

2031 Eaton Ave.,
San Carlos, Cal.,
9-14-67.

Dear President Vince;

Having so recently taken over as chairman of the International Medical Project Committee I have not had sufficient time to formulate much of a program but have been able to pick the brains and memories of some of the members who have been active on the committee in the past 3 years, and to familiarize myself with the previous programs and outside contacts which have been of aid. Two goals of past years seem worthy of return drives by the club. Other ideas will have to be developed once these are under way.

First, in July 1966 a truckload of medical samples collected from offices of local physicians was shipped to the Direct Relief Foundation in Santa Barbara for distribution to needy overseas areas. I have inspected the storage room in City Drug made available by Bill Schumacher, and have today been down to the International Box Company in San Jose to pick up 200 standard size boxes for storage and transfer. Direct Relief Foundation has been written for up-to-date information on further shipment conditions, and I have also written the XL Freight company in San Jose, who furnished the trucking service previously, to line them up for a later shipment this year. I hope to have a "packing bee" once every couple of months until we have enough cases packed for shipment. Broken-lot medical supplies from some of the pharmaceutical houses may also be obtainable for this purpose.

Secondly, Project Hope, conceived in 1964, from which a tape-recorder was sent by the club, seems worthy of repetition in the form of some other bit of equipment which enquiry might reveal would be welcomed on board. I should think that a figure of seventy five or a hundred dollars would cover the type of gift or gifts we would send. If this meets your approval I shall start nosing about with some of my friends who have served on that worthy vessel.

Other thoughts which have passed through my mind relate to possible regular contributions ^{to} "MEDICO"-CARE, for purchase of medical supplies for any country we might



on a quarterly basis; to lining up any medical speakers who have recently served on the HCrE, in Vietnam, or in other foreign areas; and possibly the creation of a small postage fund for overseas mailing of several of the leading American Medical Journals monthly to foreign doctors or groups, the Journals to be furnished by the physicians in the club.

You have asked for additional names to be included on the committee. I would be very happy to have you ask Bill Schumacher, Bill Koon, Bud Meyer, Bob Brown, and Wally Miners to serve with me.

With sincere wishes for a record-breaking year for your Presidency---

Frank Moore

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ROBERT B. MORIARTY
ASSISTANT VICE PRESIDENT AND MANAGER

September 12, 1967

REPORT

INTERNATIONAL YOUTH PROJECTS COMMITTEE

At club assembly on July 25th, 1967 several ideas were discussed by our group and will be used as the basis of this year's activity:

1. George Chaffey suggested that we might write to the clubs overseas telling them of the contacts we have made with the students coming from their part of the world.
2. Fran Pearson has offered to obtain, when it becomes available, a list of all the students and their country of origin from the College of San Mateo. From this list we will learn what countries are not represented and can then contact clubs in the area to explain the college exchange program.
3. Tom Poore, Seed Program Chairman has offered to include in his letters to clubs overseas, an invitation to the children of club members to contact our Committee.
4. We will work with Program Chairman to arrange for Foreign Student guests to address our club.
5. Throughout the year we will explore new ideas and modify our plans as it seems best.



R. B. Moriarty
Chairman

33 B

CROCKER-CITIZENS NATIONAL BANK

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675 JEFFERSON AVENUE • REDWOOD CITY, CALIFORNIA 94063

ROBERT B. MORIARTY
ASSISTANT VICE PRESIDENT AND MANAGER

September 26, 1967

Mr. Vincent Claypool
5 Maple Way
San Carlos, California

Dear Mr. President:

On Wednesday, September 20, 1967 we met the Group Exchange Team from District 267 New South Wales Austrailia. The team was led by Jim Cornelius, past president of Rotary Club of New Castle West.

The group was taken on a tour of the Ampex facilities which was very much appreciated, hosted at a luncheon at Charlie Gleasons and taken to the Campbell Soup Mushroom Farm in Pescadero in the afternoon.

As usual the Rotary members provided the group study exchange representative with all the help needed and for this he is very grateful. May I ask you to acknowledge the very fine assistance given by Paul Brunkow, Mike Kreiss and Art Burnett who provided transportation and fellowship. In addition, Jim Williams, "Stof" Stofle and Bob Padgett provided back up service.

The day went very smoothly except when the check was presented at lunch. Being unskilled in check fumbling I was oblided to pay for this. Having recovered my senses, I will submit this bill to you for payment.

Mr. Dennis de Kantzow of this team was hosted for the period September 12, 1967 through September 16, 1967 by our Australian speaking member Mr. Phil Schneider and reported a perfectly delightful visit. Mr. Schneider has represented our group very well.

Sincerely,



R. B. Moriarty
Group Study Exchange Representative

August 31, 1967

Dr. Vincent Claypool
5 Maple Way
San Carlos, Calif.

Seed Exchange Program 1967-1968

1. It is planned to again send packages to 100 foreign Rotary clubs during the coming year.
2. Each package will contain:
 - a. A letter from our Rotary club containing greetings, directions for raising Redwoods, and a request for reciprocity if seed of a distinctive native tree is easily available
 - b. A booklet of information regarding Redwood Trees furnished by the California Redwood Association.
 - c. A Chamber of Commerce booklet of information regarding Redwood City.
 - d. A package containing several thousand seeds of Sequoia sempervirens.
3. Fifty dollars has been included in the budget for this activity.
4. Responses received (other than seed) are to be referred to Dr. Scholt (international contacts) for follow-up.
5. In conjunction with the international youth program, our initial letter will for the first time contain a paragraph offering hospitality to the children of foreign Rotarians who may be visiting in this area.

Respectfully submitted,

Thomas N. Poore, M.D.

E. LLOYD OSBORNE

GENERAL CONTRACTOR

2432 BAY ROAD
REDWOOD CITY, CALIFORNIA
DIAL 388-8350 OR 851-8346

October 24, 1967

Dr. Vincent B. Claypool
President
Redwood City Rotary Club
Redwood City, California

Dear Dr. Claypool:

This late report is made with regret but determination to improve the past performance of the Rotary Foundation Committee.

It is the opinion of the members that the information made available to the Committee is not adequate to make any real progress during one year's work and that the Committee should have the continuity of being composed of members who can serve for more than one year.

A District meeting of Presidents and Committee Chairmen may be an answer to inform all the Clubs of the work in the District in this important field.

We have contacted the local secondary school principals and have invited them to our next Committee meeting and have asked for their recommendations for representatives to fill our nominations. The Past Presidents of our own Rotary Scholarship Fund are to be contacted to provide a possible continuation of our own nominations from this source.

A work shop for those interested in Foundation work would be most helpful and would make for a more efficient Club effort.

Enclosed is the Committee Report from last year. I believe it is good and should be a basis for Rotary Foundation Committees.

As no real work was accomplished last year, I feel we can inform our members and make some real contributions to Rotary by accepting this challenge.

Sincerely,

B. Lloyd Osborne

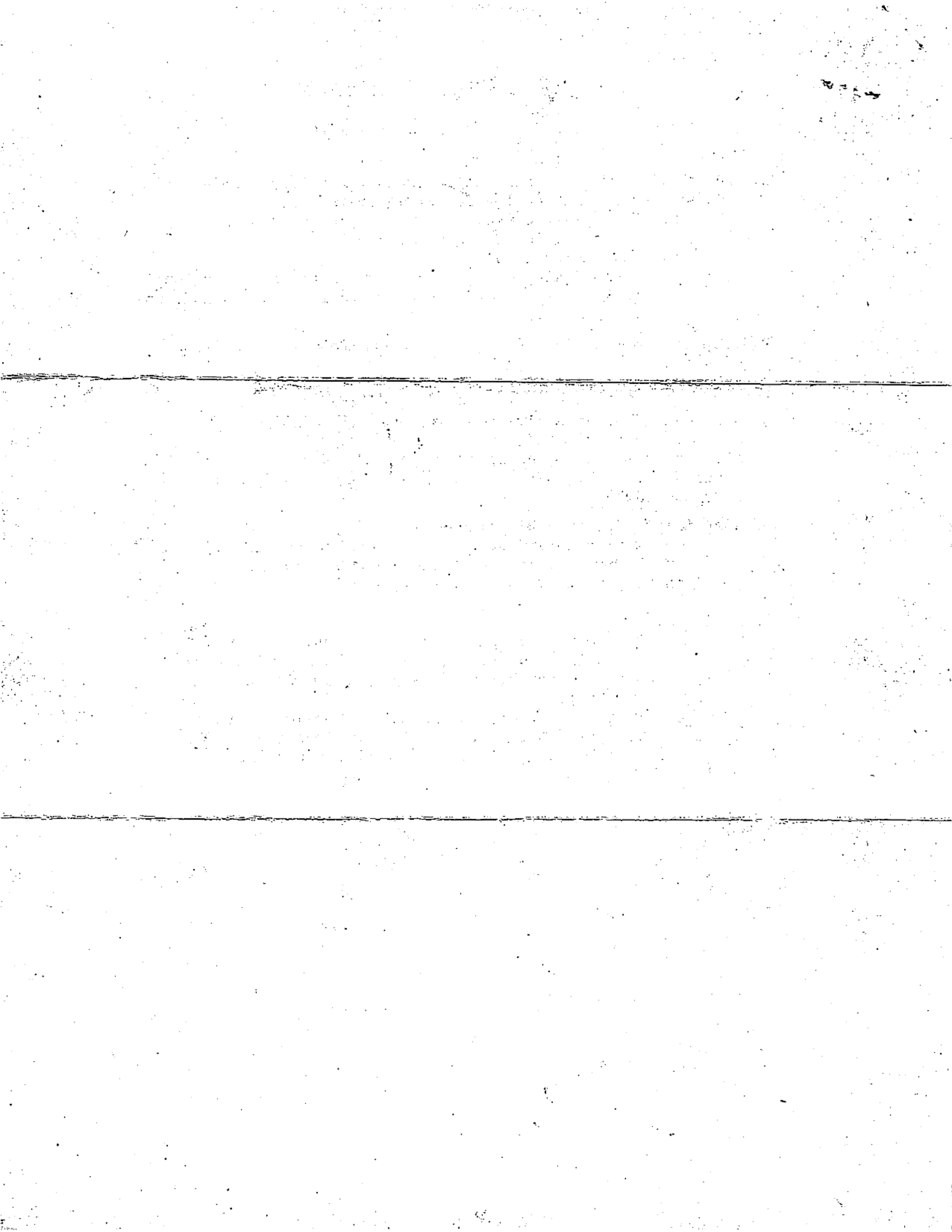
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ROTARY FOUNDATION COMMITTEE

PROGRAM FOR 1966-67 *de 8*

1. Lay groundwork for nominating persons for Rotary Foundation Fellowships and Awards for Technical Training:
 - a. What years can our District make nominations?
 - b. Closing dates for nominations.
 - c. Procedures involved.
 - d. Investigate and work out methods for searching out qualified people for RF Fellows and Technical Training Awards.
2. Prepare a manual for use as a guide for future committees.
3. If appropriate this year, proceed with nominations.
4. Work out suitable activities for Rotary Foundation Week and World Understanding Week such as having RF Fellows in area as guests or speakers at our club. This should be handled carefully as the Fellows have many demands and heavy schedules.
5. Hospitality for area RF Fellows --
Check with Rotary Counselor in area to see if any of the RF Fellows need help: homesickness, social visits, invitations to dinner, etc.
6. Fund Raising
 - a. The Committee will explore the desirability and possibility of boosting the RC Rotary Club into the 300% bracket (at present we are in the 200% bracket).
 - b. In the meantime, the Committee recommends to the Club Director that the club continue the practice of collecting \$10.00 from each new member.

RL:ml
7/3/66



DEPARTMENT OF MENTAL HYGIENE

MENDOCINO STATE HOSPITAL

TALMAGE, CALIFORNIA 95481



October 17, 1967

Redwood City Rotary,
% Clyde M. Crippen, Sec.,
400 Woodside Road
Redwood City, California

Dear Members:

Christmas in a State Hospital can be a pretty dismal time- particularly when you have no relatives or friends. Many of our patients fall into this group, and in years the hospital has tried to play Santa Claus.

Because of recent budget cuts, this is no longer possible. Expenditures for medicines, nursing services and other items of direct patient care come first, and there just isn't any surplus for "frills" like Christmas gifts.

We are hopeful that service clubs in the counties- and your county is one- from which our patients come will help us by contributing to the Mendocino Christmas Fund- \$1, \$2, \$5, \$10 or more. Checks should be made payable to Mendocino Christmas Fund.

Sincerely,

A handwritten signature in blue ink that reads "Elena Bell".

Elena Bell
Coordinator of
Volunteer Services

PS- Interesting statistic- in fiscal 1966-67, admissions to Mendocino State Hospital totaled 3,585, up 712 from previous year.



Case No. 123456

Amended Petition for Revision of Probate

Whereas the undersigned is the executor of the last will and testament of the deceased testator...

and whereas the said will has been admitted to probate and the said testator has been appointed executor...

and whereas the said executor has been unable to locate the said will and the same has been lost...

and whereas the said executor has been unable to locate the said will and the same has been lost...

Executed at Los Angeles, California

[Signature]
Name of Executor

Witnessed and attested at Los Angeles, California, this 12th day of January, 1956.

VOCATIONAL SERVICE

26 C

Phone 369-5551



● 114 Hazel Avenue
Post Office Box 671
Redwood City, California
October 2, 1967

Mr. Vincent Claypool
55 Maple Way
San Carlos, California

Subject: Employer - Employee Relations Committee.

Dear Mr. President;

Please except this as a first payment on the over due report of your Employer - Employee relations committee.

First we feel that we will not have to tap the budget for money this year since we feel the committee's expense will be nominal.

We feel our usefulness as mediators of disputes in this area is very limited, however it might be interesting to investigate the activities of other clubs in other countries.

Your thought of bringing representatives of labor in this area to have lunch with us has much merit and I will be happy to work on this angle by bringing several as my guests through-out the year.

Sincerely,

James H. Wilson
James H. Wilson

FOUR WAY TEST COMMITTEE
ROTARY CLUB of REDWOOD CITY

August 13, 1967

Dr. Vincent Claypool, Pres.
Rotary Club of Redwood City
5 Maple Way
San Carlos, California

Dear President Vince:

The Four Way Test Committee suggests that the four ways be segregated and that, through the authority vested in you, an energetic, vigorous Rotarian be assigned to study each category in depth and present a paper to the club.

It is further suggested that school authorities be requested that students prepare articles on the subject and awards and due recognition be given to the winners together with proper publicity.

Our club members who are leaders in professions, industry and commerce should participate in such a program and successful merchants should indicate in writing the effectiveness of their application of the Four Way Test. Again, due recognition.

The articles should not be confined to the above but open to the public. Competent judges could select several of the best which could be made into a pamphlet and distributed to all clubs in District 513 as well as other locations (libraries etc) where they would get the greatest exposure.

Public meetings with well prepared speakers on the matter should prove effective and interesting.

It is with profound regret that the chairman of this committee because of physical condition and circumstances beyond his control,

cannot vigorously come to grips with this most important program to the extent that he would like.

Keep up the excellent leadership.

Sincerely



Edward R. Carlisle

Chairman, Four Way Test Committee

Rotary Club of Redwood City



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TELEPHONE 369-1793

Feb. 5, 1968

Vincent Claypool, President
Rotary Club of Redwood City

President Vince: Subject: Occupational Information

The Committee has met on the above and taken the following action:

- (1) Written to several companies and Industrial Associations requesting printed material to distribute to High School Students.
- (2) Have signed up fifty-five Sequoia High Students, giving them first, second and third choice of occupations in which they may spend one day with an individual on the job in the field most interesting to them. This will be a full day, including lunch. Some of the choices are: Probation Officer, Forest Ranger, Certified Public Accountant, Vocational Nurse, Machinist, Landscaper, Plumber, Electrical Engineer, Tribune Sports Writer, X-Ray Technician, and Physical Education Teacher.

These are just a few of their requests. We are now contacting men inside and outside our Club in these vocations who will take a youngman or woman under their wing for a day.

Respectfully yours,



Frank C. Parcell, Jr.

September 9, 1967

To: Vince Claypool

From: Occupational Information Committee

Re: Report for year 67/68

Dear Vince:


Our committee would like to suggest the following for this years activities.

(A) A roster be made of those members who could give some of their time to interview high school students at their place of business and give occupational information and that this list be given to the high school and their counselors with printed instructions of who and how to contact.

(B) That a team of three (3) to five (5) members offer to go to the high school and meet with students if such a meeting can be set up.

(C) Has our club supplied copies of "Service is My Business" to school libraries?

REDWOOD PLUMBING & HEATING CO., INC.



F. C. Parcell, Jr.

FCP:mt

Dr. Vincent Claypool
5 Maple Way
San Carlos, Calif.

Re: Committee plan of action
Trade and Professional Relations

Dear Dr. Claypool:

We would like to have one meeting day especially oriented toward Trade and Professional Relations. This could be anytime in the year you would care to designate. We would ask that all members bring one of his competitors along to our Rotary meeting. We also suggest on that day each member bring something which would represent his business. As an example, Howard Imms would bring a toy moving van and set it in front of his place at the table.

Another thought which we would be happy to pursue is to get a Labor Leader as a speaker for one of our programs. We think it should be one who is known for his dedication to the "cause".

Mr. Ken Van Gundy is just finishing his year as president of the Better Business Bureau. It would be interesting to get him to give a talk on business ethics as he sees them and how we can instill business ethics in our community.

We think it would be a good idea if on the day the High School has its "Business Education Day" that if any of the young people express an interest in a specific phase of industry, a member in our club representing that industry be contacted and take that boy or girl or group, on a tour of his business. Our committee would be happy to coordinate the visits.

If you want our committee to develop any of the ideas mentioned or to participate with others in a program, please let me know.

Rotarily yours,

C M Johnson

C. M. Johnson, Chairman
Trade and Professional Relations
Committee

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